



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution		Anand Vihar College For Women
• Name of the Head of the institution	Dr.(Mrs.) Madhu Mishra	
• Designation	Principal	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	07552761133	
• Mobile no	9425605834	
• Registered e-mail	anand.vihar@yahoo.co.in	
• Alternate e-mail	info@anandviharcollege.edu.in	
• Address	Link Road No-01, 74 Bungalows Tulsi Nagar Bhopal	
• City/Town	Bhopal	
• State/UT	Madhya Pradesh	
• Pin Code	462003	
2.Institutional status		
• Affiliated /Constituent	Affiliated	
• Type of Institution	Women	
• Location	Urban	

• Financial Status	Self-financing				
• Name of the Affiliating University	Barkatullah University				
• Name of the IQAC Coordinator	Dr.(Mrs.) Sandhya Gupta				
• Phone No.	07552761133				
• Alternate phone No.	07552765294				
• Mobile	9993610399				
• IQAC e-mail address	iqacavcw@gmail.com				
• Alternate Email address	anand.vihar@yahoo.co.in				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://anandviharcollege.edu.in/				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://anandviharcollege.edu.in/acad.php				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B+	2.72	2022	16/08/2022	15/08/2027
6.Date of Establishment of IQAC			08/11/2013		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
-	-	-	-	-	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	03
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
IQAC cell has continuously monitored the progress of the students in employability through placement cell, Entrepreneurship and improved self confidence in them by bringing out Social awareness and .environmental consciousness activities.	
Organizing student induction orientation program with all the necessary modules on vision, mission, code of conduct etc.	
IQAC worked continuously in imparting the Curriculum, Teaching, Learning Methodology and Evaluation Reforms by bringing the quality management system in all aspects of the academic activities and through curriculum review advisory committee(CRAC).	
Organizing outreach activities on various social legal health and environment aspect in Association with different NGO's.	
Constant encouragement and inspiration by IQAC to promote research aptitude and research ethics among faculty members.	
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	

Plan of Action	Achievements/Outcomes
Promoting faculty members to undergo Short Term Training Programs for enhancing research work among faculties	Maximum number of faculty members enrolled themselves and completed Short term Training program organized under Malviya Mission Teacher Training Program(MMTTP) under UCG.
Special Program for Slow and Advance learner	Slow learners were provided guidance through remedial classes. The schedule was meticulously prepared and implemented. Advance learner are encourages to participate in various academic activities at college and intercollegiate activities.
Cleanliness in the college campus	The agenda was deliberated at length and it was resolved the cleanliness of the campus should be taken care by the estate department on a regular basis.
Value added and skill development courses .	It was decided to organized skill development courses in collaboration with CEDMAP to increase the employability among the students.
Experiential Learning	Field projects/Internships are compulsory for all the students of all the courses under NEP. Other than that the different methods of experiential learning like case studies, group discussion, service learning , Role play , fields visit/ field trips etc are used for the overall development of students.
13.Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
Governing Body	26/06/2024

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2023-24	17/12/2024

15. Multidisciplinary / interdisciplinary

1. Multidisciplinary / interdisciplinary: The institute adopts a comprehensive teaching approach that transcends the boundaries of a discipline or curriculum to enhance the scope and depth of learning. The institute enables an individual to study one or more specialized areas of interest at a deep level and also develop character, ethical and constitutional values, intellectual curiosity, scientific temperament, creativity and spirit of service with 21st century capabilities in a range of disciplines including Commerce, Humanities and vocational subjects. 2. Delineate the vision/plan of institution to transform itself into a holistic multidisciplinary institution. The vision statement of the college is: A unique combination of Indian ethos and modern ways of teaching to make a person fit to face modern day challenges. The mission statement of the college is: To offer quality education and develop a new generation of teachers and student aspirants equipped with the best knowledge skill and human values. The institution transforms itself into a holistic multidisciplinary institution by imbibing the following objectives: •To mould genesis of students who are knowledgeable and compassionate in their practice. •To nurture creative and reflective mind set in regular classroom performance. •To enrich classroom practices with the best of current research in teaching, learning and classroom planning. The college, with the afore stated vision, mission and objectives, endeavors ceaselessly to train a group of enthusiastic, competent and dynamic genesis of students to serve the society. 3. Delineate the Institutional approach towards the integration of humanities and science with STEM and provide the detail of programs with combinations. The college is directed by the affiliating university, Institute helps the students to grasp the main aspects of subject matter and think critically where students put aside their pre-existing notions .They position themselves to learn facts more readily and are more open to adopting a range of methodologies that promote understanding. Integrate conflicting insights from alternative disciplines. Identifying, and nurture the unique abilities of each student, sensitizing faculty to

promote holistic development of each student in both academic and nonacademic spheres. 4. Does the institution offer flexible and innovative curricula that include credit-based courses and projects in the areas of community engagement and service, environmental education, and value-based towards the attainment of a holistic and multidisciplinary education. Explain . The institution offer flexible and innovative curricula that include credit-based courses and projects in the areas of community engagement and service, environmental education and value-based teaching learning process towards the attainment of a holistic and multidisciplinary education to prepare students for more meaningful and fulfilling professional lives and roles and to foster economic independence. 5. What is the institutional plan for offering a multidisciplinary flexible curriculum that enables multiple entry and exits at the end of 1st, 2nd and 3rd years of undergraduate education while maintaining the rigor of learning? Explain with examples. The institutional plan for offering a multidisciplinary flexible curriculum that enables multiple entry and exits at the end of 1st, 2nd and 3rd years of undergraduate education while maintaining the rigor of learning through co-curricular activities that are carefully designed to provide a holistic environment leading to multidisciplinary and interdisciplinary education. The college is ever committed to its responsibility towards the adjacent multicultural community. The college has been conducting social and community awareness on relevant and contemporary issues consistently over the years. Various community extension services and programs are held. The college ground is made accessible for cultural presentations of students, festivals, games and sports and health awareness initiatives. 6. What are the institutional plans to engage in more multidisciplinary research endeavors to find solutions to society's most pressing issues and challenges? The multiplicity of courses at the college facilitates interaction among students from diverse disciplines thus helping them to develop multi-disciplinary approach and shapeup their personality. However, the college endeavors to integrate various learning experiences and activities within the prescribed curriculum to provide all necessary skills, competence and experiences required to become an ideal citizen in general and an ideal teacher in particular. 7. Describe any good practice/s of the institution to promote Multidisciplinary / interdisciplinary approach in view of NEP 2020. The college aligns with the vision of the NEP 2020, promoting holistic and multidisciplinary education. The college has implemented the Choice Based Credit System (CBCS), allowing students to choose subjects from various streams. This approach encourages exploration of interests and development of competencies in multiple domains. To support the implementation of NEP 2020, a committee facilitates discussions among faculty members.

Faculty development programs and orientation and training sessions enhance their understanding of the new curriculum and pedagogical reforms. The college has modern infrastructure, well-furnished classrooms and advanced teaching resources. Blended project-based teaching, supported by a learning management system, enables effective online and offline learning experiences. The curriculum of add-on and certificate courses anticipated by the college integrates knowledge, skills and experience along with cultivating social responsibility and nurturing capabilities among students. The college is prepared to embrace its transformative vision. This provides additional opportunities for student-faculty collaborations, placements, industry interaction, and skill development. These initiatives offer a competitive edge to students pursuing higher studies in regions where NEP 2020 has been implemented.

16.Academic bank of credits (ABC):

a) Describe the initiatives taken by the institution to fulfill the requirement of Academic bank of credits as proposed in NEP 2020. Our institute understands the importance of Academic Bank of Credit (ABC); institution keeps regular record of trainees' final semester marks. All the faculty members are continuously oriented and advised to design their own add-on and certificate courses within the approved framework to enhance effective curriculum delivery, including textbook, reading material selections, assignments and assessments. b) Whether the institution has registered under the ABC to permit its learners to avail the benefit of multiple entries and exit during the chosen programme? Provide details. The institution provides students with the flexibility to transition between different disciplinary areas of study. Moreover, it facilitates seamless mobility between institutions, allowing students to pursue interdisciplinary learning experiences. The college acknowledges the significance of this concept and wholeheartedly commits to its implementation. The framework of NEP embraces a blend of traditional classroom instruction and online teaching methodologies along with accommodating alternative modes of learning. c) Describe the efforts of the institution for seamless collaboration, internationalization of education, joint degrees between Indian and foreign institutions, and to enable credit transfer. The college is striving to impart quality education to all the students through various measures. All the students have prepared their notes through effective teaching learning process and to submit their work at the time of microteaching practice. d) How faculties are encouraged to design their own curricular and pedagogical approaches within the approved framework, including textbook, reading material selections,

assignments, and assessments etc. The college is providing affordable quality education to students, especially from economically weaker sections of society. After the implementation of NEP-2020, there is an integration of Humanities and Commerce with flexible curricula including textbook, reading material selections, assignments, and assessments. e) Describe any good practice/s of the institution pertaining to the implementation of Academic bank of credits (ABC) in the institution in view of NEP 2020. Our institution has implemented NEP-2020 in 2021-22, therefore in UG classes, we have major, minor and elective-open elective categories in which students have the liberty to opt for subjects of their choice .Our college is encouraging students for NPTEL and SWAYAM courses for which the credits have to be incorporated by the University.

17.Skill development:

1.Skill development: 1. Describe the efforts made by the institution to strengthen the vocational education and soft skills of students in alignment with National Skills Qualifications Framework Our college organizes skill development programs and soft skills courses to enhance students' caliber. It is currently operating various vocational training courses for which the curricula are designed by our faculty members and these certificate courses develop life and vocational skills for obtaining jobs in various fields. This includes add-on and certificate courses on Research Methodology, Digital Marketing, General Insurance, Personality Development, Cyber Law , Vyaktitwa vikas mein Hindi ka Mahatva, Counseling skills, Personality development through education, Environment Health: Foundation of Global Health , capacity building through life skill , Nritya Naatika, Mandana art, Time management in college going students and Web-designing. Under CEDMAP, the college organized a 'Seven Day Workshop on Digital Marketing' pertaining to skill development. Certificate courses on language development and yoga were also organized to strengthen the life skills among students. b) Provide the details of the programs offered to promote vocational education and its integration into mainstream education. The skills development programs organized by the college to promote vocational education play vital role for overall development of the students and inculcating soft skills necessary to improve employability as well as entrepreneurial abilities among students. The skills development programme includes lectures; Industry academics interface programme, work-shops and demonstrations by experts. To accomplish the motto of promoting vocational education and its integration in to mainstream education; well known personalities from various fields are invited to share their experiences and

success stories during training sessions. This motivates students for their overall development along with skill development. c) How the institution is providing Value-based education to inculcate positivity amongst the learner that include the development of humanistic, ethical, Constitutional, and universal human values of truth (satya), righteous conduct (dharma), peace (shanti), love (prem), nonviolence (ahimsa), scientific temper, citizenship values, and also life-skills etc. These efforts extend skill and precision among students to grab higher position. The training programs organized by the college aim at facilitating and nurturing soft skills with realistic examples. In addition to this, effervescent dialogues are used in everyday life along with exchanges and responses are given for better living in industry and academia. The college enshrines students to consign new information and skills development into a larger context. Students can use this training to understand the essentials of language skills. Understand different sound and speech, learn pronunciation, speak without errors, build conversations, understand non-verbal communication, formal and informal communication, correct etiquette for public speaking and business presentations, personality development and self-esteem building, team building and group discussions, facing different types of interviews with confidence and preparing for and delivering successful business presentations are areas with which students focus familiarize. 1. Enlist the institution's efforts to: 1. Design a credit structure to ensure that all students take at least one vocational course before graduating. The college places a strong emphasis on skill-based courses aimed at equipping students with the necessary competencies desired for their future pursuits. The college offers a diverse range of add-on and certificate courses including communication skills, personality development, language acquisition, mental and physical fitness through art -craft and dance along with yoga and health education. These courses provide students with practical skills and knowledge beyond their academic curriculum, empowering them to navigate the challenges of the ever-evolving job market. 1. Engaging the services of Industry veterans and Master Craft's persons to provide vocational skills and overcome gaps vis-à-vis trained faculty provisions. In addition to in-house offerings, the college has forged partnerships with external organizations through Memorandums of Understanding (MOUs), enabling students to benefit from hands-on training and industry exposure. The Placement Cell plays a pivotal role in organizing capacity building programs, career guidance sessions, campus drives, mock interviews, group discussions and the college actively encourages students to pursue internships, engage in fieldwork and industrial visits, and participate in project-based learning experiences, promoting their experiential learning and skill development. This

initiative aims not only to elevate students' competitiveness within the job market but also to strategically position them for advanced educational prospects, particularly in areas where the National Education Policy has been put into effect. 1. To offer vocational education in ODL/blended/on-campus modular modes to Learners. The college in collaboration with industries and Government agencies has rightly identified various important skills that have high demand in the industrial and other socio-economic sectors, and as such introduced many skill development courses along with the effective curriculum delivery to draw attention from the potential employers towards the students. The college has been conducting some integrated skill-based courses and training workshops covering a wide range of skills including soft skill development, public speaking, technical abilities with academic writing, communication skills and various problem-solving entrepreneurship development, vocational training for empowering the students with a diverse range of skills. 1.NSDC association to facilitate all this by creating a unified platform to manage learner enrolment (students and workers), skill mapping, and certification. The college encourages students to adhere internship and experiential learning opportunities in certain industries and other academic institutions in order to enable students enabled towards apply their skills in real-world situations and to achieve fieldbased work experience, confidence and employability as well. 1. Skilling courses are planned to be offered to students through online and/or distance mode. The college adheres to the uniform curriculum proposed by the university. Yet our institution explores every possibility to integrate skill development and vocational training courses including add-on and certificate courses. Teachers dealing with all the courses are encouraged to deliver their lecture and prepare their study materials in bilingual format. b) Provide the details of the programs offered to promote vocational education and its integration into mainstream education. The institution houses students of divergent backgrounds. It has become a practice of the institution to involve students in various traditional cultures in various co-curricular activities, through performing and visual arts. We respect and encourage study the history and culture attached to various Indian language and regions. We involve students in various programs of national importance and make them gather knowledge by themselves to make poster, writing slogans and deliver speech to enhance their personality along with promoting vocational education and its integration in to mainstream education. 1.How the institution is providing Value-based education to inculcate positivity amongst the learner that include the development of humanistic, ethical, Constitutional, and universal human values of truth (satya), righteous conduct (dharma), peace (shanti), love

(prem), nonviolence (ahimsa), scientific temper, citizenship values, and also life-skills etc. The college actively promotes the integration of the Indian knowledge system by incorporating various initiatives. The college offers add-on and certificate courses to students and emphasizes its importance by making it compulsory for students of all the streams. Through a range of elective courses, students are educated on ethics, gender equality, human values, and environmental awareness. The college encourages linguistic diversity by organizing events to celebrate Hindi Diwas, while various societies and clubs promote cultural, regional and communal diversity through organized activities. The college promotes communal harmony and also actively participates in community welfare by organizing blood donation camps, health campaigns and visits to villages, and schools. These efforts instill a sense of responsibility and humanity among the students and contribute to the holistic development of their understanding and appreciation of Indian language, culture and values.

1. Enlist the institution's efforts to:

(1) Design a credit structure to ensure that all students take at least one vocational course before graduating. The college promotes skill-based courses aimed at equipping students with the essential competencies needed for their future pursuits. The college offers a diverse range of add-on courses, including communication skills, personality development, language proficiencies, Digital literacy, physical fitness and yoga. These courses provide students with vocational skills and knowledge beyond their academic curriculum, empowering them to navigate the challenges of the ever-evolving job market. Engaging the services of Industry veterans and Master Craft's persons to provide vocational skills and overcome gaps vis-à-vis trained faculty provisions. In addition to in-house offerings, the college has forged partnerships with Industry veterans and Master Craft's persons like CEDMAP for enabling students to benefit from hands-on training and industry exposure. To offer vocational education in ODL/blended/on-campus modular modes to Learners. Faculties are committed to achieve excellence in teaching, skill development and outreach activities. A holistic academic atmosphere opens up new opportunities in academics and skill development among students. The college recommends add-on and certificate courses to offer vocational education among students. Skilling courses are planned to be offered to students through online and/or distance mode. The skills development programs organized by the college to promote vocational education play vital role for overall development of the students and inculcating soft skills necessary to improve employability as well as entrepreneurial abilities among students. The skills development programme includes lectures; Industry academics interface programme, work-shops and demonstrations by experts through online mode. Describe any good

practice/s of the institution pertaining to the Skill development in view of NEP 2020. The college postulates with the view of the NEP-2020 by promoting holistic and multidisciplinary education pertaining skill development. This approach encourages exploration of interests and development of competencies in multiple domains. The main objective of the college is to integrate Teaching, Learning, Training, and Innovation along with Skill Development with an aspiration to excel. The college offers programs in the areas of Arts, Humanities, Social Work, Environmental Sciences and performing arts. The college has modern infrastructure, well-furnished classrooms and advanced teaching resources. Blended project based teaching, supported by a learning management system, enables effective online and offline learning experiences. The curriculum of add-on and certificate courses anticipated by the college integrates knowledge, skills and experience along with cultivating social responsibility and nurturing capabilities among students. These initiatives offer a competitive edge to students pursuing higher studies

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Indian Knowledge system has been introduced to the students of the college through foundation course of the curriculum. The syllabus of add-on courses and certificate courses are framed to furnish following objectives: To introduce the learners to the various sources of knowledge in the Indian Knowledge systems. To develop a generation of young minds who can appreciate the value of Indian knowledge systems. To facilitate the learning of important practices of the Indian knowledge system such as yoga asana, Ayurveda and Indian language. To develop a scientific temper in the students to explore specific areas such as medicine, technology and science for contemporary application. What are the institutions plans to train its faculties to provide the classroom delivery in bilingual mode (English and vernacular)? Provide the details. The college adheres to the uniform curriculum proposed by the university. Yet our institution explores every possibility to integrate Indian languages and culture through C-1.1.4, C-EPC-1 and language-based pedagogy papers. Teachers dealing with all the courses are encouraged to deliver their lecture and prepare their study materials in bilingual format. Apart from teaching trainees about Indian classical and tribal cultures in paper EPC-2, they are given hands-on experience of the same through practicum and workshop. The institution motivates the faculty members to use bilingual mode for clarification of concepts in classroom. Provide the details of the degree courses taught in Indian languages and bilingually in the

institution. The college offers Hindi and English literature to undergraduate students and emphasizes its importance by making it a compulsory paper for undergraduate students in the Humanities streams. Through a range of elective and generic courses, students are educated on ethics, gender equality, human values, and environmental awareness. The college encourages linguistic diversity by organizing events to celebrate Hindi Diwas, while various societies and clubs promote cultural, regional, and communal diversity through organized activities. The college imparts teaching in bilingual manner. Describe the efforts of the institution to preserve and promote the following: 1. Indian languages (Sanskrit, Pali, Prakrit and classical, tribal and endangered etc.) 2. Indian ancient traditional knowledge 3. Indian Arts 4. Indian Culture and traditions. The college offers Hindi and English literature to undergraduate students and emphasizes its importance by making it a compulsory paper for undergraduate students in the Humanities streams. Through a range of elective and generic courses, students are educated on ethics, gender equality, human values, and environmental awareness. The college encourages linguistic diversity by organizing events to celebrate Hindi Diwas, while various societies and clubs promote cultural, regional, and communal diversity through organized activities. The college imparts teaching in bilingual manner. The college celebrates India's rich culture and heritage to promote communal harmony .The College also actively participates in community welfare by organizing blood donation camps, health campaigns, and visits to old age homes, orphanages, villages, and schools. These efforts instill a sense of responsibility and humanity among the students and contribute to the holistic development of their understanding and appreciation of Indian Culture and traditions. Describe any good practice/s of the institution pertaining to the appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course) in view of NEP 2020. The college postulates with the view of the NEP-2020 by promoting holistic and multidisciplinary education pertaining skill development. This approach encourages exploration of interests and development of competencies in multiple domains. The main objective of the college is to integrate Teaching, Learning, Training, and Innovation along with Skill Development with an aspiration to excel. The college offers programs in the areas of Arts, Humanities, Social Work, Environmental Sciences and performing arts. The college has modern infrastructure, well-furnished classrooms and advanced teaching resources. Blended projectbased teaching, supported by a learning management system, enables effective online and offline learning experiences. The curriculum of add-on and certificate courses anticipated by the college integrates knowledge, skills and experience along with

cultivating social responsibility and nurturing capabilities among students. These initiatives offer a competitive edge to students pursuing higher studies. Describe the institutional initiatives to transform its curriculum towards Outcome based Education (OBE)?

Outcome-based education (OBE) is a student-centric teaching and learning methodology in which the course delivery and assessment are planned to achieve stated objectives and outcomes. It focuses on measuring student performance i.e. outcomes at different levels. Some important aspects of the Outcome Based Education

1. Course is defined as a theory, practical, or theory cum practical subject.
2. Course Outcome (CO) Course outcomes are statements that describe significant and essential learning that learners have achieved, and can reliably demonstrate at the end of a course. Generally, three or more course outcomes may be specified for each course. Explain the efforts made by the institution to capture the Outcome based education in teaching and learning practices. Course Outcomes (CO) are statements that describe significant and essential learning that learners have achieved, and can reliably demonstrate at the end of a course. Programme is defined as the specialization or discipline of a Degree. It is the interconnected arrangement of courses and co-curricular and extracurricular activities to accomplish predetermined objectives leading to the awarding of a degree.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The Educational Objectives of a program are the statements that describe the expected achievements of graduates in their career, and also in particular, what the graduates are expected to perform and achieve during the first few years after graduation. Programme Specific Outcomes are what the students should be able to do at the time of graduation with reference to a specific discipline. After completion of this academic program, the students will be able to

- 1: Demonstrate comprehensive knowledge and skills.
- 2: Employ advanced tools, techniques, and methodologies to achieve evidence-based solutions for local and global problems.
- 3: Apply disciplinary knowledge and transferable skills in the interdisciplinary areas to solve problems with well-defined solutions.
- 4: Develop benchmark standards in writing, communications, teamwork, and ethics to disseminate results of studies.
- 5: Prepare for self-learning and lifelong learning to meet one's learning needs.

20.Distance education/online education:

1. Delineate the possibilities of offering vocational courses through ODL mode in the institution. During the Covid-19 pandemic, educational institutions were compelled to embrace digitalization to ensure seamless operations and minimize disruptions for all

stakeholders. The college swiftly transitioned to an online learning management system, with MS Teams serving as the primary platform for formal and distance education. Students have personalized logins, granting them access to virtual teachers, e-content, and a wide range of collegiate activities. 1. Describe about the development and use of technological tools for teaching learning activities. Provide the details about the institutional efforts towards the blended learning. The college's library offers online public access catalogues, providing students and faculty with an extensive collection of ebooks and journals. Blended learning, a requirement of the NEP, has been effectively implemented, incorporating add-on courses and certificate programs delivered online. Staff members attend training and development programs through online platforms. Describe any good practice/s of the institution pertaining to the Distance education/online education in view of NEP 2020. The institution took every possible effort to maintain the quality of the teaching -learning process. The college promotes online education with the extensive use of PPT, discussions, sharing e-resources, giving and collecting assignments took place. Faculty members have facilitated students via online classes organized by the College Placement Cell. Additionally, webinars and online conferences are organized to address contemporary topics of relevance to staff and students, facilitating distance education. Admissions, fee payments, examination form submissions, attendance tracking, co-curricular activity registrations, and alumnae registrations are efficiently managed online. Communication among stakeholders is enhanced through the use of online teaching tools, SMS, and email, allowing everyone to stay connected and engaged with college activities.

Extended Profile

1.Programme

1.1 192

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 289

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2

1272

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3

118

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1

17

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2

29

Number of sanctioned posts during the year

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	192
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	289
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	1272
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	118
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	17
File Description	Documents
Data Template	View File

3.2	29
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	31
Total number of Classrooms and Seminar halls	
4.2	26.93
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	63
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Mien of the college for effective curriculum delivery:

- The College organizes students' orientation at the commencement of the academic year and bestows the prospectus for allusion with innovative interventions in the Teaching-Learning process to facilitate the expansion of the prescribed syllabus in multiple directions.
- The colleges constituted CRAC for reviewing of curriculum framework along with advisory notion.
- Students visit Aarushi to accomplish community work in the lieu of Inclusive education.

Yardsticks of effective curriculum delivery:

(i) Weekly division of the syllabi is displayed on the notice

board. Regular classes are conducted according to the time table. In case of teachers on leave substitution classes are arranged.

(ii) Remedial classes are also conducted.

(iii) Besides conventional chalk and talk methods, innovative teaching methods are used for effective and learning-centric delivery of curriculum

Benchmark of the college:

- Our students score high percentage in university examination along with positions in merit list.
- Our management motivates and encourages the students by giving cash prizes and trophies along with the certificates of excellence.
- To mark the monitoring of progression regular academic activities are mentioned in Teachers' Diary.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Mien of the college:

The college adheres to the academic calendar in lieu of the guidelines of the Barkatullah University, Bhopal and Department of higher Education, M.P. Time Table assures planning and execution of all the academic activities emblazoned in the academic calendar in due course of time.

It is an earnest demeanor of the college to prepare time table and academic calendar within the first fortnight of the augmentation of the semester and academic year along with round the year activities. The calendar imparts details of all the academic and co curricular activities.

Yardsticks of the college:

The college has scheme of 24x7 mentoring and Tutor guardian scheme to enshrine students' path to accumulate enormous success. The faculties in-charge are the mentors of the students and they meet with their allotted mentees once or twice a month to discuss their problems and grievances.

The IQAC of the college enthusiastically emblazon activities for inculcation of prowess and dexterity. Departmental meetings and staff meetings are conducted every month for execution of academic and co curricular activities in an effervescent manner that enshrined in academic calendar.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

11

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

275

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The College is affiliated to Barkatullah University, Bhopal Madhya Pradesh and adheres to the curriculum prepared by the university. Most of the programs do have these issues addressed in their syllabi.

Bachelor of Arts:

The curriculum of Arts includes various issues in following spates:-

- Professional Ethics Gender sensitization-Political Science, English, Sociology and Hindi
- Human values: History ,Hindi ,Sociology, Public administration, Psychology and Geography
- Environment and sustainability: Economics ,Sociology ,Geography,Environment Education in foundation course

Commerce and Management:

The curriculum of Commerce and Management includes various issues in following spates:-

- Professional Ethics - Organizational Behavior , Accounting for Managerial Decision ,Business Environment
- Gender sensitization - Advertising and Sales Management , Wages and Salary Administration
- Human values: Communication Skills ,Consumer Behavior, Human Resource Management Education

Education:

The curriculum of Education includes various issues in following spates:-

- Professional Ethics- Language Across the Curriculum ,Curriculum Development and School, Reading and Reflecting on Texts ,Inciusive Education
- Gender sensitization -Gender School and Society
- Human values-Childhood and Growing Up, Education in India, Drama and Art in Education ,Civics, English, Hindi,Value Education

Environment and sustainability- Environmental Education ,Biology,Physical Science, Geography.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

15

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

184

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution **A. All of the above**

from the following stakeholders Students
Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

289

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

132

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Reverberation:

The assessment of the learning levels of the students is accomplished by the teachers in the classrooms during lectures, class tests, assignments and tutelage on the basis of which slow and advanced learners are identified.

Yardsticks of the college for Slow Learners: •

- Remedial classes are organized for special coaching in areas where students need support.
- Additional reading material and books in simple form is made available from departmental libraries.
- Bilingual explanations and discussions are augmented • Personal, academic and career-related counseling are imparted from time to time.
- Peer learning is encouraged through group discussions and presentations to build a culture of team work •

Mien of the college adheres for Advanced Learners:

- Advanced learners are encouraged to participate in inter college competitions.
- The faculty helps the students to get advanced readings on the relevant topics to enhance their understanding of the subject to enable them to pursue research in future.

- They are imparted an opportunity for peer teaching in the class as well as making individual presentations.

The College library provides the INFLIBNET facility and other e-resources to help the advanced learners to broaden their horizons.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
289	17

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college is dedicated to cater the academic and practical needs of the students to synchronize internship along with add-on and certificate courses to enhance experiential learning.

- Collaborative and Peer learning are part and parcel of the regular classroom teaching to traverse new vistas of knowledge with interactive teaching.
- The teachers are particular to solve students' problems regarding to contents of the subject matter.
- Participative learning and problem solving methodology are clubbed in Mentor-Mentee scheme.
- Mentor-Mentee scheme: Tutor-ward meetings are conducted regularly once in a month and recorded the information to get the opinions from students about academic activities and their grievances for suitable action to solve their problems.

Postulations for experiential and participative learning with problem solving methodologies

- The Mentor meets the students individually in regular intervals to have better understanding.
- It bridges the gap between the tutors and wards to have ease in discussing the relevant concerns.
- The Mentor also identify the students who are academically weak and make proper arrangements for them.

Students are encouraged to write articles in college magazine and assist in the preparation of news-letters for reverberation of experiential learning, Participative learning and problem solving methodology.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT enabled tools like computers, projectors, software, smart boards and e-contents are used to formulate classes more appealing and amplify students' impetus in erudition by recounting many information sources. The ICT tools encompass the most cutting-edge technologies, devices and concepts to facilitate interaction between students and teachers to strengthen teaching learning situation. Various Digital Audio Video facilities are available in conference rooms, one interaction room and one multimedia room for organizing seminars.

Yardsticks of the college for ICT enabled tools

The institutions are equipped with the necessary tools, including high-speed internet connectivity, computers, laptops, printers, scanners and photocopiers.

- 63 computers with printers, scanners and internet connection are available for the students.

- LCD Projectors, 4 smart boards and 8 audio systems are accessible in ICT enabled classrooms.
- Departments use to demeanor meticulous classes in these smart classrooms.

Mien of the college

- The college adheres ICT enabled tools for effective teaching-learning.
- Daily use of ICT tools in teaching support, enhance and optimize the delivery of subject matter.

PowerPoint Presentations are organized by students and teachers for effective learning.

E-Learning has been adopted to cater to the learning demands of students effectively.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

17

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

17

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

13

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers**

202

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The College is a constituent College of the Barkatullah University, Bhopal and obliged to implement all directives of the University regarding continuous internal evaluation.

Mien of the college

The college adheres for internal assessment is transparent and robust. The schedule for class tests and assignments are notified to the students in advance and uploaded on the respective departmental notice boards.

- The Principal of the College monitors the effective implementation of the schedule.
- Subject teachers can also conduct various academic activities like surprise test, objective type test and quiz for assessing the students' progress.
- Viva voce and mock tests are conducted with the current topics to give an exposure to the students of the various disciplines.
- Internal Assessment Data was uploaded on the University Portal .
- The College has a system of Student Feedback which facilitates effective implementation of evaluation processes.
- Presentations are taken on the topics related to the syllabi or even on topics other than the main paper to develop the interest of students.
- We can postulate that a continuous internal assessment system works throughout the session to evaluate the students on the basis of their daily performance and growth.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The Grievance and Redressal Meeting was held thrice in an academic session to enquire from the students if there were any Grievances and for this they replied in the negative.

Yardsticks of the college for grievances

- Suggestion Boxes are available at different places in college.
- Internal Assessment forms a part of a CCE's conducted through Class Tests, Tutorials, Assignments, Projects and Presentations.
- All of these together constitute an integral part of Internal Examination which is carried out in a well-planned and systematic manner.
- The institution has a well-defined system in place to deal with examination related grievances. The college forwards grievances of the students to the university regarding to examination related grievance.

Auspicious contribution of the college:

- WhatsApp group: In the beginning of each session the departments are required to assign a teacher mentor to each student.
- The college is particular for adequate Mentor-Mentee ratio to enhance the success ratio of the students.
- Mentors conduct a meeting with their mentees to discuss their problems and issues.

The mentors try their best to find solutions to any issues arising in student's life and inform the college administration about the matter if needed.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college uses different mechanisms and practices to communicate Program outcomes and Course outcomes to all stakeholders.

- The program outcome (PO), program specific outcome (PSO) and course outcome (CO) of all programs and courses are made available explicitly in the College website.
- The College Prospectus provides the basic structures of all programs offered by the college.
- The outcomes are communicated to the faculty-members by the IQAC.
- The faculties take active participation in formulation and review of the outcomes.
- The course outcome clearly reflects the knowledge and skills that the students will acquire by learning a course, and it defines the cognitive processes a course provides.
- The framework of the Program Outcomes and Course Outcomes designed by the faculty are discussed in the department.
- The departments hold brainstorming sessions to design strategies so that outcomes are grasped by the students.

The Learning Outcomes-based Curriculum Framework is intended to suit the present day needs of the student in terms of securing their path towards higher studies Learning outcomes form an integral part of college vision, mission and objectives. These are also prominently featured on college boards, college magazine and other publications brought during conferences and seminars.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college has an effervescent mechanism to take a note of the progress of the students and identify their specific learning

needs to ensure that the stated objectives of the curriculum are achieved during the session.

- Class tests and presentations are arranged so that weaker areas of the students are identified and special measures are taken plan their unitized syllabi.

- Staff meetings at department level are regularly held to review the progress of the students and to ensure the timely completion of the syllabus so that a clear way is paved towards optimum learning outcomes.

The college offers various programs with clearly defined outcomes. The college has a systematic process of collecting and evaluating data on program and course outcomes and uses them to overcome the barriers to learning.

- The IQAC and Departments heads regularly monitor the attainment level for every course. In case the attainment level of any course is below the thresh hold then additional measures are adopted.

- The evaluation of attainment of PO, PSO and CO is primarily made on the basis of the performances of the students in summative and formative assessments in the courses.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

114

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://anandviharcollege.edu.in/agar23-24/cr12/2.7.1.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

1

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college plays an encouraging role in promoting an ecosystem for innovation. This spirit of innovation encompasses various outreach programs for creation and transfer of knowledge like

A- The College is recognized as the renowned girls' college of the city to start innovative teaching environments in the campus. The main objectives of this drive was

- To make the students and teachers aware of the concept of effective teaching.
- To provide hands on training on various forms of conceptual learning.
- To make the college campus sustainable, eco-friendly and zero-waste zone.

B-To create built-in provision for multi-disciplinary collaborations and a platform for knowledge sharing.

C- Quality monitoring and quality evaluation of research outputs and publications through appropriate committees.

D- Implement financial support systems for research promotion among faculty members.

E- Promote globalization of research and education to achieve global visibility.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

5

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

1

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes extension activities in the neighborhood communities that sensitize students towards community issues, gender disparities and social inequity along with other relevant

issues to inculcate social values and commitment to society.

- The National Service Scheme (NSS) unit of the college is the most appropriate platform to execute welfare services for enhancement of sensitivity among students.

The college organizes various activities to emblazon awareness and sensitivity in the students and instill the desire to work for an equitable, safe, and just society for women through various approaches such as poster making, slogan writing, debates, workshops, seminars, expert lectures and panel discussions with eminent personalities and symposium.

- The students of the college visit nearby slum area with the teachers to create awareness about issues of cleanliness, sanitation and disease control through fun activities.

- Eco club anticipates promotion of the ethos of preservation and protection of our environment and to instill a feeling of responsibility for a better, greener, and cleaner environment through initiatives like plantation drives, competitions and talks by eminent speakers.

Some extension activities are: Educational drive, Health awareness programs, Cleanliness drive, Environmental awareness drive, Traffic awareness rally, Donation drive and Orphanage visit etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

11

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

19

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

102

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

16

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

11

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Ever since its establishment, Anand vihar College for women has augmented its infrastructure continuously over the years in accordance with its academic growth.

- The college has 28 spacious and well ventilated classrooms with with adequate fire safety devices.
- All the laboratories and resource rooms have advanced tools, instruments and equipments with the latest tools.
- All the Departments are provided with computer and internet facilities.
- The academic wing is Wi-Fi enabled.
- The College has provided LCD projectors, digital interactive boards and printers with scanning and Xerox facilities.
- The library is partially automated through integrated library management system software SOUL having numbers of reference books and text books.
- The college has subscribed journals and e-books through N-List Connectivity. \
- Every Department of the college has dedicated departmental libraries.
- The college has installed 15 KVA Solar Power panels to generate electricity from renewable energy source and encourage and maintain an environment friendly atmosphere.
- The college provides Lifts, Toilets, Wheelchairs and alternative paths to stairs for differently able or Divyangjan.

To ensure protection for students and Staff, the entire campus is under the surveillance of CCTV cameras.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College believes in the importance of imbibing our cultural

values on the young minds. Along with academics and sports, cultural activities play an important role in the holistic development of students.

- A spacious open air auditorium, Common Room and Multi-Purpose Halls are available for the students to organize and participate in cocurricular, recreational and cultural activities.
- The open air auditorium is situated within the college building and it is equipped with state of the art infrastructure and apparatus.
- The open air auditorium provides an outdoor, vibrant space for various exhibitions and festivals.
- It has a seating capacity of 300 persons. The auditorium has excellent acoustics and has adequate sound system with speakers, amplifiers and mixing facility.
- There are two advanced mike systems with two collar mike, six floor mikes ,hands-free mikes and 8 podiums.
- Wall magazine is prepared by almost all departments where students contribute their articles, drawings and sketches, which in turn highlight their talents which also develop the aesthetic sensibility of the students.
- The roof of the college has the 40 KWh on-grid solar power plant which supplies green energy to the entire campus.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

25

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1.13

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is a learning resource centre. It provides number of books journals reference books and net facilities. The library is equipped with computers and photocopy machine. Are integrated library management system (ILMS) is an automated package of library service that has several functions .It offers OPAC services like - cataloguing , searching, member/patron management , acquisitions and circulation(issue, returns and reserves) .The library is equipped with computers and photocopy machine. Are integrated library management system (ILMS) is an automated package of library service that has several functions .it offers OPAC services like - cataloguing , searching, member/patron management , acquisitions and circulation there are two sections in library one is reading room with course books and another room is only for reference books. Faculty members and students both are

permitted to use this area. In the library computer with printer is also available. Students and faculty members can use it for academic purposes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

48842

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

67

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Institution is well equipped with ICT facilities and Wi-Fi connection. Free Wi-Fi is accessible for all inside the campus. Biometric attendance system is in practice. CCTVs are installed in the campus area.

Yardsticks of IT conveniences including Wi-Fi

- There are 63 computers available in the institution with LAN and internet connection for teaching and non-teaching staff and students. Other than this one Laptop is accessible for faculty use.
- Four classrooms are well equipped with smart class and two multimedia rooms corroborated with LCD projector.
- Institute has internet broadband connection having 250-500mbps bandwidth.
- Wi-Fi connection plan is updated recurrently. Equipments for online teaching-learning are available in the institution including audio equipments, speakers, headphones and mouse are counted.
- The College website is enriched with regular updates with 10 GB Hosting Server from Sun Info system for Website and web pages designed.
- One OHP is available in the Educational Technology lab.

Mien of the IT amenities of college office

The College Office uses MS-office with the following modules:

1. Fees collection (Semester-wise),

2. Students Information Management System,**3. Online admission system****4. Admit Card Access****5. Library record****6. Online Feedback Module.**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

63

File Description	Documents
Upload any additional information	View File
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

28.29

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has policies and procedures for maintenance and utilization of infrastructure and facilities. The maintenance officer is responsible for general maintenance.

- Electrical equipments are switched off after use.
- Computers are password protected and are to be used only for academic purposes.
- Desktops and ACs are maintained regularly.
- Books and journals in the library are properly catalogued. Policies entail payment of fine in case of loss and damage of books and membership cards, and for late return.
- Safety measures and important instructions pertaining to the use of equipment inside the laboratories and resource rooms are displayed.
- Fire extinguishers are placed on every floor of the college building.
- Maintenance of the garden includes weeding, watering, grass cutting, landscaping and beautification of the plants of the college.
- Sports equipments are purchased as per requirement.

Support Facilities:

- Cleanliness and sanitation of the entire premises is maintained

by maintenance staff through sanitation staff.

- Dustbins are placed at various places to avoid littering and along with cleaning of the premises twice a day to maintain hygiene and cleanliness.

There is sanitary pads vending machine installed for the convenience of the students of the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

89

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	View File
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

30

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

86

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

94

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

11

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

20

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

15

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities.

- Students' representation is an indispensable part of Academic and Administrative bodies and various committees of the institution including IQAC and Alumni Association of the college.
- The girls students' are selected from various classes to impart their best in cultural, academic and scholastic activities of the college.
- The Students of the college provides valuable informal feedback regarding curriculum, teaching learning and evaluation process including preparation of departmental news letters ,departmental wall magazines and college's annual magazine Twisha.
- The teaching staff of the college used to organize various enrichment programs to emblazon skills of the students.
- The Students Representative plays an important role in encouraging and motivating students to participate in NSS, co-curricular and yoga training Program .
- Senior students create awareness among junior students regarding the necessity of making the college a 'PlasticFree Zone' and stresses the importance of maintaining personal health, hygiene and cleanliness in and outside college.

The college is used to organize numbers of programs and activities

in every academic session and for which students were trained to participate as anchors especially in annual function.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

120

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

A strong network of alumni acts as a catalyst to add value of the institution. Alumni serve as a significant part in helping the institution grow, building brand image, provide mentoring, internships and career opportunities to the existing students. For fulfilling the above purposes, the Alumni Association of the college "Anandita" plays a major role in bridging the gap between the college and alumni.

It has been responsible for keeping a complete database of alumni and creating good alumni relations by maintaining strong and robust communication channels. Our Alumni Association in association with the faculty members of the college offers a

variety of services like conducting workshops; discuss entrepreneurship opportunities and participate in cultural fest.

Most of these services are offered free of charge to alumni members. It also provides a platform to the Alumni to contribute back to their Alma mater. Alumni Meets are organized where our Alumni shared their personal experiences and appraised the pivotal role of the institution in their success. The Alumni Association ensures that college continues to foster the relationship of eternal bond, create networks for meaningful, fruitful and fulfilled interactions with the Alumni.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of the college is "A Unique Combination of Indian Ethos and Modern Ways of Teaching to Make a Person Fit to Face Modern Day Challenges" and mission of the college is "To Offer Quality Education And Develop A New Generation of Teachers and Students Aspirants Equipped With The Best Knowledge, Skills and Human Values". The confluent approach of the Management, Principal and Faculty develops and implements the quality policy and plans in order to uphold the mission and vision of the college. The Governing Body of the college works in close collaboration with the Principal to regulate and maintain an amicable and scholastic environment required for this purpose. The Principal as the Head of the Institution along with the members of Teaching and NonTeaching staff implement the decisions and policies of the management. The principal conducts meeting with heads of

departments and faculty members regularly to discuss and further implement important decisions regarding academic and co-curricular activities of the college. The institution strictly adheres to the Academic calendar to accomplish its objectives. All Faculty members under guidance of the Principal, actively participate in designing and implementing the strategic action plans, as well as maintain an eco-friendly green and clean college campus.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Every institution is known by its personality, thrust areas, quality of teaching that bears a distinct stamp. Our college believes in giving wholesome education to the girls' students. Outstanding characteristics of the institution that renowned it a most distinctive educational institution - Adequate well maintained infrastructure, highly qualified experienced teaching faculty, Freedom to participate in extracurricular activities, Transparency in administration along with well maintained campus. Decentralization imparts a significant impact on policy, planning and management. It is a means of improving the efficiency of education system and the quality of educational scenario of the institution.

Case Study- Our Institution practices decentralization and participative management in a more vibrant manner. The managing committee and principal emblazon administrative responsibility in a very cohesive manner. Students are empowered to play an active role in co curricular and extracurricular activities and social services. The institution promotes a culture of participative management by involving the staff and students in various activities. The conduction of Inter Collegiate Quiz Competition of youth festival marked the triumph of success with the decentralization of management. The College core committee formulates common working procedures and keep track of co curricular and extracurricular activities in the College.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college augments significant steps in becoming a Green Campus through installation of Rooftop Solar PV System with limiting waste generation in all possible ways. The college is surrounded by a wide range of forest vegetation with lush green oxygen rich ambience.

The college has a well developed green-belt along with rainwater harvesting system. The campus is landscaped with trees, shrubs and herbs along with medicinal plants to encourage biodiversity and reduce pollution and enhance awareness for medicinal plants. An advanced integrated bio-composting structure has been constructed in which raw material generated on campus is collected and segregated, processed and pit-filled. Compost generated is utilized as green manure. No hazardous waste is generated.

We work with e-waste and paper waste firms to recycle electronic and paper waste. Vehicular movement is regulated and entry into campus is restricted. The college has banned single-use plastic to be a plastic free zone. The college is enthusiastically participates in plantation program outside the college also.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organogram is a demonstration of the administrative structure of the college which provides an overview of the decentralized

gathering of the college administration. Anand Vihar College for women is a proud progeny of Vanita Samaj, a leading educational institution of Bhopal. The governing body of the college consists of a Chairperson and members of the governing body in conjunction with the representative members of parent university formulate the academic, administrative and financial policies that are disseminated within the larger community of the college under the supervision of the college principal. The work responsibilities are divided between various departments, library and the office. The academic work is allocated to the faculty members and the responsibilities regarding the upkeep of the college infrastructure and other logistical requirements are allocated to the non-teaching staff. The functions of the Principal are supported by the faculty and the non-teaching staff. The college also ensures a quality teaching and learning environment. The library is headed by the Librarian who supervises its staff for maintenance. Library committee decides matters related to upgrading of academic resources and facilities. The Staff Council ensures coordination among various departments and the head of the institution. Various committees such as the Admission Committee, Timetable Committee, Library Committee and various other Committees formal in tandem for a smooth functioning of the college.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institute provides various welfare measures for teaching and nonteaching staff to keep them satisfied, engaged, secure and healthy. Some of the existing welfare measures in line with university guidelines are

- Casual and earn leave
- Medical Leave
- Maternity leave to eligible staff members
- Reimbursement of claim for attending conference, FDP, Workshop or professional training programme.
- Internet and free Wi-Fi facilities in campus
- Faculty development programs (FDP) for faculty members
- Skill development courses for teaching and non- teaching staff.
- Academic leave and duty leave
- Faculty members are encouraged for research and publications
- Separate parking for Staff.
- CCTVs and security guards ensure security of staff.
- Water coolers on each floor.

- Washrooms for staff on all the floors.
- Canteen facility.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

8

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

10

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Appraisal system for faculty is based on the Annual Performance Appraisal Report that they submit annually and it is verified by the heads of departments and Principal. It includes :-

1-Personal and Academic Information,

2-Teaching, Learning,

3-Evaluation Activities,

4-Co-Curricular, Extension and Professional Development Activities

5-Research and Academic Contributions,

6-Training Courses and Conference, Seminar, Workshop and Papers.

Appraisal System for non-teaching staff is also assessed. Once the assessment is complete then the APAR's of all the employees are observed and monitored by the College administration. Review meeting is organized at the end of every academic session on Admission, Teaching- Learning and Evaluation Process, students' attendance, Library and teacher's performance then necessary steps are taken for improvement.

The College collects online feedback from students on Teaching, Learning, curriculum and Evaluation Process at the end of every academic year for further improvement and implementation. Students' suggestion box is another mechanism to collect information about the level of satisfaction they get from the services provided by the staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Auditing is an important part of the functioning of Financial Management. The college conducts the Internal and statutory audits annually. The Internal Audit of the college is conducted by the office staff under supervision of the Principal for everyday's expenses of the college. The office staff audits cash register, daily receipts, cash vouchers, bank vouchers and journal. They verify the Students fee collection, Bank Reconciliation statements

and purchase bills for equipments and printing materials. The college makes a transparent financial transaction through cash or NEFT. External audit is done by auditor appointed by the college at the end of every financial year and the audit report is prepared by the auditor and submitted to the college. The external audit team verifies all the financial documents related to the funds utilized by College. The objections raised are settled by the office in consultation with the Principal of the college. The annual statutory audit on the accounts of the college comprising of salary, fee collection and scholarship is conducted by the chartered accountant. The funds received through various programs are channelized constructively and the utilization certificate is submitted to the funding agency with audited statements of accounts.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

College raises its funds through fees from students. College has separate mechanism to ensure financial discipline. Each payment voucher is signed by concerning fellow, accounts officer and Principal. Office staff checks whether all funds received are utilized as per guidelines. External audit is done annually after

completion of financial year. External auditor is appointed by parent society. External auditor checks 1. Purchase register and dead stock register 2. Receipts and payments External auditor checks whether proper procedure is followed for utilization of funds as well as whether expenditure is allowed under particular head and its limit. Queries raised by auditor are duly clarified and no queries remain pending till date. Purchasing Committee takes decision of purchase of capital equipments. Well defined procedure is followed for purchases. Committee reviews quotations given by vendors thoroughly and final decision is taken on the basis of comparative analysis. Every year budget is prepared taking into consideration requirements of each department, office and various committees. Budget is presented before parent society and approved by same. Utilization of budgeted amount is closely monitored. Special permission is required for non-budgeted expenditure.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The college is still reputed for providing education to girls and the socially and economically deprived sections of society. Quality enhancement is a continuous process; the IQAC has become an integral part of Anand Vihar College for women and is working towards realizing the goals of quality enhancement and sustenance. The prime task of the IQAC is to develop a system for conscious, consistent and catalytic improvement in the performance of institution and also channelizing the efforts towards academic excellence. IQAC of the college is acting as a vehicle for ushering in quality by devising intervention strategies to remove deficiencies and enhance quality. In the pursuit to fulfill its aim, this year also IQAC has contributed significantly for institutionalizing the quality assurance strategies and processes. The college successfully conducted many certificate courses covering various contemporary skills among students along with several seminars, workshop and FDPs for teaching staff. The college has a tradition of allowing students to pay fees in installments in cases of financial difficulties. The greenery in

the college campus continues to attract a number of species of birds. The office staff reuses papers printed on one side for their rough work or to print rough drafts of documents thus saving paper.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC reviews its teaching learning process, structures and methodologies. The IQAC regularly holds meetings to review the academic progress and administrative functioning. It encourages departments to initiate and promote the quality based learning and collaborative learning to pursue department to organize National and International webinar, conferences, workshop and skill enhancement programme along with expert lectures for the effective learning and academic enrichment. The objective of the academic audit is to identify faculty efforts that are required to improve the quality of teaching and learning. The Mentorship program continued to run in the session. Every faculty member continues to mentor and guide a group of allotted students through the session. Teachers were appointed as class coordinators and mentors. These teachers were available 24 X 7 to help students of the class assigned to them in every way. WhatsApp groups of each class were made to share class links, notes, videos related to the syllabus and notices with students. Student learning motives encompass add-on courses, remedial classes and internship program for students. The college collects feedback forms from the stakeholders on the regular basis. In-depth analysis of the information followed by improvement steps are taken by IQAC team which in turn passed on to the respective department.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Anand Vihar College is committed to the cause of gender equity. The academic efforts in the direction of gender parity are supplemented by scholastic and co-curricular activities that regularly hold discussions, talks, seminars and capacity-building programs in the college. In order to inculcate and promote gender sensitization, the college regularly organizes seminars, workshops and lectures on gender sensitization and women's health and hygiene related issues. We have enshrined ethical governance which strives to create avenues and opportunities for socio-economically backward students. The entire campus is differently-abled friendly with a host of features to support such students. It proactively engages in providing all necessary guidance and speedy grievance redressal to all the students. Keeping in mind the role education plays in the development of an equitable and just society that paves strengthen nation nation, the NSS Unit of Anand Vihar College organized health awareness camps, mask distribution drive, nukkad natak on gender sensitization, hemoglobin check up camps along with medicine distribution camps in slums areas near kukkut

bhawan. Volunteers were encouraged to visit awareness camps in these areas to teach and conduct activities to promote gender equity.

File Description	Documents
Annual gender sensitization action plan	https://anandviharcollege.edu.in/aqar23-24/cr17/7.1.1.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The College is striving to limit waste generation in all possible ways, following the maxim of remove, reduce, reuse and recycle. The college generates different kinds of waste such as solid, paper and horticultural. However, all these are efficiently managed with the help of Municipal Corporation. The usage of single-use plastic is prohibited on campus. Biodegradable waste consisting of organic waste like leaves, trimmed grass waste and small branches of plants is collected and segregated at source, and then waste processing and compost-pit-filling is done. Compost generated from the first cycle is now being utilized as green manure.

The college utilizes rainwater to reduce the amount of potable

water used, which further reduces the volume of wastewater to be conveyed and treated. No hazardous waste is generated by the college. For effective e-waste and paper-waste management, the college works with e-waste and paper-waste firms to recycle it. While facilities like the labs, library and canteen contribute to distinguishing the college as a primary institution. They also generate waste which needs thoughtful disposal. Waste constitutes paper, cardboard, plastics, garden leaves and biologically hazardous materials.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college is an educational Institution we have demographic diversity as the students hail from different socio-economic backgrounds and come from diverse regions having their own language preferences. Diversity is also seen in the parent stakeholders whose occupations range from farmers to businesspersons. With respect to the distinctiveness of every student , we try to ignite a feeling of 'camaraderie' among all the members of the institution by giving space to each and every stakeholder to participate, explore, enhance and attain their full potential, ultimately making the campus an equitable place. In order to address this language diversity we have strong communicative atmosphere to familiarize students with academic excellence. Peer platforms and informal support groups are created to provide an inclusive space for students. Teacher Mentors are assigned to the students so that help can be provided and special attention can be given to every student. This ensures that no student suffers due to dearth of attention. Differences arising out of diversity were addressed through national and International Conference and Symposium on Quality Education for Students of the college. Interactive webinars on students' issue were conducted addressing all the contemporary issues. Resource persons from diverse strata have addressed these webinars, emphasizing the institutional efforts at inclusion.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The vision and mission of the College encourages its stakeholders to become good citizens. National festivals, Unity Day and Constitution Day are enthusiastically celebrated with activities engendering enthusiasm and national pride. Talks on rights and duties of citizens as voters are held. The preamble to the constitution is read and repeated in the National programs. Swachhata related activities engender feeling of responsibility and habit towards cleanliness. Vigilance week celebrations with essay and debate competitions stimulate students to combat, fight and tackle corruption. Responsibility as citizens is also inculcated in students through various extension activities, especially through NSS unit, where students participate in philanthropic activities for the community. To promote a sustainable environment, Swachh Bharat campaigns and tree plantation drives are also organized. As part of the campaigns, environmentally safe practices such as plastic ban, water conservation and waste segregation, making society greener, cleanliness along with anti-pollution campaigns are encouraged. The college cherishes the sovereign and democratic values of our nation by celebrating Independence Day and the Republic Day annually.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	https://anandviharcollege.edu.in/aqar23-24/cr7/7.1.9.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, A. All of the above

administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Anand Vihar College regularly celebrates national and international commemorative days. During the year 2021, several such days were held via webinars, workshops, lectures and fests. Ranging from events on International Yoga Day and International Women's day to informative lectures on themes in various subjects and languages, the college has been at the forefront in both marking important days and making everyday life special for its community members.

Apart from college-organized events like Republic Day and Independence Day celebrations, the departments and various societies contribute in their own capacity via their annual festivals along with attracting students to exciting itineraries from within and outside college. The college also celebrates national and international commemorative days such as World Health Day, Constitution day, Hindi Diwas, World AIDS day and Women's Day to create awareness among students. Environment Day is observed every year to maintain a green campus by planting of saplings, slogan writing and quiz competitions.

The NSS unit of the college organized various activities on important days like blood donation drive on Blood donation day College also has a strong network of glorious alumni and held its Alumni Meet. Events to be held are meticulously publicized on the college's social media.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title of the Practice- Clean and Green Campus

Title of the Practice -Learning with practical approach

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	https://anandviharcollege.edu.in/aqar23-24/cr7/7.2.1.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Excellent student support facilities with good infrastructure moving towards the quest for excellence. The college is founded and managed by an association of learned ladies for social cause. The college is purely a self financed institute to provide a suitable platform for empowerment of girls and impart exposure to various kinds of activities to prepare them for challenges of life.

- The college management offers scholarship to three students of professional course on the basis of means and merit.

- The college management imparts scholarship to deprived girls students to accomplish their course.
- The college management proffers scholarship to the students of the college for their area of excellence.
- The college management awarded cash prizes and trophies to the laurels of students.
- The fee structure of the college is minimal as compare to other self financed institutions to prepare empowered girls' students.
- The college provide fee installment facility to the students so their families are not burdened.
- From the date of establishment, to till the date, the college has successfully achieved its excellence in infrastructure and student support facilities. This conspicuously shows that our college has reached certain distinctiveness from other higher educational institutions.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Mien of the college for effective curriculum delivery:

- The College organizes students' orientation at the commencement of the academic year and bestows the prospectus for allusion with innovative interventions in the Teaching-Learning process to facilitate the expansion of the prescribed syllabus in multiple directions.
- The colleges constituted CRAC for reviewing of curriculum framework along with advisory notion.
- Students visit Aarushi to accomplish community work in the lieu of Inclusive education.

Yardsticks of effective curriculum delivery:

(i) Weekly division of the syllabi is displayed on the notice board. Regular classes are conducted according to the time table. In case of teachers on leave substitution classes are arranged.

(ii) Remedial classes are also conducted.

(iii) Besides conventional chalk and talk methods, innovative teaching methods are used for effective and learning-centric delivery of curriculum

Benchmark of the college:

- Our students score high percentage in university examination along with positions in merit list.
- Our management motivates and encourages the students by giving cash prizes and trophies along with the certificates of excellence.
- To mark the monitoring of progression regular academic activities are mentioned in Teachers' Diary.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Mien of the college:

The college adheres to the academic calendar in lieu of the guidelines of the Barkatullah University, Bhopal and Department of higher Education, M.P. Time Table assures planning and execution of all the academic activities emblazoned in the academic calendar in due course of time.

It is an earnest demeanor of the college to prepare time table and academic calendar within the first fortnight of the augmentation of the semester and academic year along with round the year activities. The calendar imparts details of all the academic and co curricular activities.

Yardsticks of the college:

The college has scheme of 24x7 mentoring and Tutor guardian scheme to enshrine students' path to accumulate enormous success. The faculties in-charge are the mentors of the students and they meet with their allotted mentees once or twice a month to discuss their problems and grievances.

The IQAC of the college enthusiastically emblazon activities for inculcation of prowess and dexterity. Departmental meetings and staff meetings are conducted every month for execution of academic and co curricular activities in an effervescent manner that enshrined in academic calendar.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

<p>1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University</p>	<p>A. All of the above</p>								
<table border="1"> <thead> <tr> <th data-bbox="95 689 533 757">File Description</th> <th data-bbox="537 689 1394 757">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="95 759 533 936">Details of participation of teachers in various bodies/activities provided as a response to the metric</td> <td data-bbox="537 759 1394 936" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="95 938 533 1003">Any additional information</td> <td data-bbox="537 938 1394 1003" style="text-align: center;">View File</td> </tr> </tbody> </table>	File Description	Documents	Details of participation of teachers in various bodies/activities provided as a response to the metric	View File	Any additional information	View File			
File Description	Documents								
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File								
Any additional information	View File								
<p>1.2 - Academic Flexibility</p>									
<p>1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</p>									
<p>1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented</p>									
<p>7</p>									
<table border="1"> <thead> <tr> <th data-bbox="95 1339 533 1406">File Description</th> <th data-bbox="537 1339 1394 1406">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="95 1408 533 1473">Any additional information</td> <td data-bbox="537 1408 1394 1473" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="95 1476 533 1585">Minutes of relevant Academic Council/ BOS meetings</td> <td data-bbox="537 1476 1394 1585" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="95 1588 533 1686">Institutional data in prescribed format (Data Template)</td> <td data-bbox="537 1588 1394 1686" style="text-align: center;">View File</td> </tr> </tbody> </table>	File Description	Documents	Any additional information	View File	Minutes of relevant Academic Council/ BOS meetings	No File Uploaded	Institutional data in prescribed format (Data Template)	View File	
File Description	Documents								
Any additional information	View File								
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded								
Institutional data in prescribed format (Data Template)	View File								
<p>1.2.2 - Number of Add on /Certificate programs offered during the year</p>									
<p>1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)</p>									
<p>11</p>									

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

275

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The College is affiliated to Barkatullah University, Bhopal Madhya Pradesh and adheres to the curriculum prepared by the university. Most of the programs do have these issues addressed in their syllabi.

Bachelor of Arts:

The curriculum of Arts includes various issues in following spates:-

- Professional Ethics Gender sensitization-Political Science, English, Sociology and Hindi
- Human values: History ,Hindi ,Sociology, Public administration, Psychology and Geography
- Environment and sustainability: Economics ,Sociology ,Geography,Environment Education in foundation course

Commerce and Management:

The curriculum of Commerce and Management includes various issues in following spates:-

- Professional Ethics - Organizational Behavior , Accounting for Managerial Decision ,Business Environment
- Gender sensitization - Advertising and Sales Management , Wages and Salary Administration
- Human values: Communication Skills ,Consumer Behavior, Human Resource Management Education

Education:

The curriculum of Education includes various issues in following spates:-

- Professional Ethics- Language Across the Curriculum ,Curriculum Development and School, Reading and Reflecting on Texts ,Inciusive Education
- Gender sensitization -Gender School and Society
- Human values-Childhood and Growing Up, Education in India, Drama and Art in Education ,Civics, English, Hindi,Value Education

Environment and sustainability- Environmental Education ,Biology,Physical Science, Geography.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

15

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

184

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni**

A. All of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
---	---

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

289

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

132

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Reverberation:

The assessment of the learning levels of the students is

accomplished by the teachers in the classrooms during lectures, class tests, assignments and tutelage on the basis of which slow and advanced learners are identified.

Yardsticks of the college for Slow Learners: .

- Remedial classes are organized for special coaching in areas where students need support.
- Additional reading material and books in simple form is made available from departmental libraries.
- Bilingual explanations and discussions are augmented .
Personal, academic and career-related counseling are imparted from time to time.
- Peer learning is encouraged through group discussions and presentations to build a culture of team work .

Mien of the college adheres for Advanced Learners:

- Advanced learners are encouraged to participate in inter college competitions.
- The faculty helps the students to get advanced readings on the relevant topics to enhance their understanding of the subject to enable them to pursue research in future.
- They are imparted an opportunity for peer teaching in the class as well as making individual presentations.

The College library provides the INFLIBNET facility and other e-resources to help the advanced learners to broaden their horizons.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
289	17

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college is dedicated to cater the academic and practical needs of the students to synchronize internship along with add-on and certificate courses to enhance experiential learning.

- Collaborative and Peer learning are part and parcel of the regular classroom teaching to traverse new vistas of knowledge with interactive teaching.

- The teachers are particular to solve students' problems regarding to contents of the subject matter.

- Participative learning and problem solving methodology are clubbed in Mentor-Mentee scheme.

- Mentor-Mentee scheme: Tutor-ward meetings are conducted regularly once in a month and recorded the information to get the opinions from students about academic activities and their grievances for suitable action to solve their problems.

Postulations for experiential and participative learning with problem solving methodologies

- The Mentor meets the students individually in regular intervals to have better understanding.

- It bridges the gap between the tutors and wards to have ease in discussing the relevant concerns.

- The Mentor also identify the students who are academically weak and make proper arrangements for them.

Students are encouraged to write articles in college magazine

and assist in the preparation of news-letters for reverberation of experiential learning, Participative learning and problem solving methodology.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT enabled tools like computers, projectors, software, smart boards and e-contents are used to formulate classes more appealing and amplify students' impetus in erudition by recounting many information sources. The ICT tools encompass the most cutting-edge technologies, devices and concepts to facilitate interaction between students and teachers to strengthen teaching learning situation. Various Digital Audio Video facilities are available in conference rooms, one interaction room and one multimedia room for organizing seminars.

Yardsticks of the college for ICT enabled tools

The institutions are equipped with the necessary tools, including high-speed internet connectivity, computers, laptops, printers, scanners and photocopiers.

- 63 computers with printers, scanners and internet connection are available for the students.

- LCD Projectors, 4 smart boards and 8 audio systems are accessible in ICT enabled classrooms.

- Departments use to demeanor meticulous classes in these smart classrooms.

Mien of the college

- The college adheres ICT enabled tools for effective teaching-learning.

- Daily use of ICT tools in teaching support, enhance and

optimize the delivery of subject matter.

PowerPoint Presentations are organized by students and teachers for effective learning.

E-Learning has been adopted to cater to the learning demands of students effectively.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

17

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

17

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

13

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

202

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The College is a constituent College of the Barkatullah University, Bhopal and obliged to implement all directives of the University regarding continuous internal evaluation.

Mien of the college

The college adheres for internal assessment is transparent and robust. The schedule for class tests and assignments are notified to the students in advance and uploaded on the respective departmental notice boards.

- The Principal of the College monitors the effective implementation of the schedule.
- Subject teachers can also conduct various academic activities like surprise test, objective type test and quiz for assessing the students' progress.
- Viva voce and mock tests are conducted with the current topics to give an exposure to the students of the various disciplines.
- Internal Assessment Data was uploaded on the University Portal .
- The College has a system of Student Feedback which facilitates effective implementation of evaluation processes.
- Presentations are taken on the topics related to the syllabi or even on topics other than the main paper to develop the interest of students.
- We can postulate that a continuous internal assessment system works throughout the session to evaluate the students on the basis of their daily performance and growth.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The Grievance and Redressal Meeting was held thrice in an

academic session to enquire from the students if there were any Grievances and for this they replied in the negative.

Yardsticks of the college for grievances

- Suggestion Boxes are available at different places in college.
- Internal Assessment forms a part of a CCE's conducted through Class Tests, Tutorials, Assignments, Projects and Presentations.
- All of these together constitute an integral part of Internal Examination which is carried out in a well-planned and systematic manner.
- The institution has a well-defined system in place to deal with examination related grievances. The college forwards grievances of the students to the university regarding to examination related grievance.

Auspicious contribution of the college:

- WhatsApp group: In the beginning of each session the departments are required to assign a teacher mentor to each student.
- The college is particular for adequate Mentor-Mentee ratio to enhance the success ratio of the students.
- Mentors conduct a meeting with their mentees to discuss their problems and issues.

The mentors try their best to find solutions to any issues arising in student's life and inform the college administration about the matter if needed.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college uses different mechanisms and practices to communicate Program outcomes and Course outcomes to all stakeholders.

- The program outcome (PO), program specific outcome (PSO) and course outcome (CO) of all programs and courses are made available explicitly in the College website.

- The College Prospectus provides the basic structures of all programs offered by the college.

- The outcomes are communicated to the faculty-members by the IQAC.

- The faculties take active participation in formulation and review of the outcomes.

- The course outcome clearly reflects the knowledge and skills that the students will acquire by learning a course, and it defines the cognitive processes a course provides.

- The framework of the Program Outcomes and Course Outcomes designed by the faculty are discussed in the department.

- The departments hold brainstorming sessions to design strategies so that outcomes are grasped by the students.

The Learning Outcomes-based Curriculum Framework is intended to suit the present day needs of the student in terms of securing their path towards higher studies Learning outcomes form an integral part of college vision, mission and objectives. These are also prominently featured on college boards, college magazine and other publications brought during conferences and seminars.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college has an effervescent mechanism to take a note of the progress of the students and identify their specific learning needs to ensure that the stated objectives of the curriculum are achieved during the session.

- Class tests and presentations are arranged so that weaker areas of the students are identified and special measures are taken plan their unitized syllabi.
- Staff meetings at department level are regularly held to review the progress of the students and to ensure the timely completion of the syllabus so that a clear way is paved towards optimum learning outcomes.

The college offers various programs with clearly defined outcomes. The college has a systematic process of collecting and evaluating data onprogram and course outcomes and uses them to overcome the barriers to learning.

- The IQAC and Departments heads regularly monitor the attainment level for every course. In case the attainment level of any course is below the thresh hold then additional measures are adopted.
- The evaluation of attainment of PO, PSO and CO is primarily made on the basis of the performances of the students in summative and formative assessments in the courses.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

114

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://anandviharcollege.edu.in/aqar23-24/cr12/2.7.1.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

1

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college plays an encouraging role in promoting an ecosystem for innovation. This spirit of innovation encompasses various outreach programs for creation and transfer of knowledge like

A- The College is recognized as the renowned girls' college of the city to start innovative teaching environments in the campus. The main objectives of this drive was

- To make the students and teachers aware of the concept of effective teaching.
- To provide hands on training on various forms of conceptual learning.
- To make the college campus sustainable, eco-friendly and zero-waste zone.

B-To create built-in provision for multi-disciplinary collaborations and a platform for knowledge sharing.

C- Quality monitoring and quality evaluation of research outputs and publications through appropriate committees.

D- Implement financial support systems for research promotion among faculty members.

E- Promote globalization of research and education to achieve global visibility.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

5

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

1	
File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File
3.4 - Extension Activities	
3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year	
<p>The college organizes extension activities in the neighborhood communities that sensitize students towards community issues, gender disparities and social inequity along with other relevant issues to inculcate social values and commitment to society.</p> <ul style="list-style-type: none"> • The National Service Scheme (NSS) unit of the college is the most appropriate platform to execute welfare services for enhancement of sensitivity among students. <p>The college organizes various activities to emblazon awareness and sensitivity in the students and instill the desire to work for an equitable, safe, and just society for women through various approaches such as poster making, slogan writing, debates, workshops, seminars, expert lectures and panel discussions with eminent personalities and symposium.</p> <ul style="list-style-type: none"> • The students of the college visit nearby slum area with the teachers to create awareness about issues of cleanliness, sanitation and disease control through fun activities. • Eco club anticipates promotion of the ethos of preservation and protection of our environment and to instill a feeling of responsibility for a better, greener, and cleaner environment through initiatives like plantation drives, competitions and talks by eminent speakers. <p>Some extension activities are: Educational drive, Health awareness programs, Cleanliness drive, Environmental awareness drive, Traffic awareness rally, Donation drive and Orphanage visit etc.</p>	

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

11

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

19

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

102

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

16

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

11

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Ever since its establishment, Anand vihar College for women has augmented its infrastructure continuously over the years in accordance with its academic growth.

- The college has 28 spacious and well ventilated classrooms with with adequate fire safety devices.
- All the laboratories and resource rooms have advanced tools, instruments and equipments with the latest tools.
- All the Departments are provided with computer and internet facilities.
- The academic wing is Wi-Fi enabled.
- The College has provided LCD projectors, digital interactive boards and printers with scanning and Xerox facilities.
- The library is partially automated through integrated library management system software SOUL having numbers of reference books and text books.
- The college has subscribed journals and e-books through N-List Connectivity. \
- Every Department of the college has dedicated departmental libraries.

- The college has installed 15 KVA Solar Power panels to generate electricity from renewable energy source and encourage and maintain an environment friendly atmosphere.

- The college provides Lifts, Toilets, Wheelchairs and alternative paths to stairs for differently able or Divyangjan.

To ensure protection for students and Staff, the entire campus is under the surveillance of CCTV cameras.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College believes in the importance of imbibing our cultural values on the young minds. Along with academics and sports, cultural activities play an important role in the holistic development of students.

- A spacious open air auditorium, Common Room and Multi-Purpose Halls are available for the students to organize and participate in cocurricular, recreational and cultural activities.

- The open air auditorium is situated within the college building and it is equipped with state of the art infrastructure and apparatus.

- The open air auditorium provides an outdoor, vibrant space for various exhibitions and festivals.

- It has a seating capacity of 300 persons. The auditorium has excellent acoustics and has adequate sound system with speakers, amplifiers and mixing facility.

- There are two advanced mike systems with two collar mike, six floor mikes ,hands-free mikes and 8 podiums.

- Wall magazine is prepared by almost all departments where students contribute their articles, drawings and sketches,

which in turn highlight their talents which also develop the aesthetic sensibility of the students.

- The roof of the college has the 40 KWh on-grid solar power plant which supplies green energy to the entire campus.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

25

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1.13

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is a learning resource centre. It provides number of books journals reference books and net facilities. The library is equipped with computers and photocopy machine. Are integrated library management system (ILMS) is an automated package of library service that has several functions .It offers OPAC services like - cataloguing , searching, member/patron management , acquisitions and circulation(issue, returns and reserves) .The library is equipped with computers and photocopy machine. Are integrated library management system (ILMS) is an automated package of library service that has several functions .it offers OPAC services like - cataloguing , searching, member/patron management , acquisitions and circulation there are two sections in library one is reading room with course books and another room is only for reference books. Faculty members and students both are permitted to use this area. In the library computer with printer is also available. Students and faculty members can use it for academic purposes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

48842

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year**

67

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

Institution is well equipped with ICT facilities and Wi-Fi connection. Free Wi-Fi is accessible for all inside the campus. Biometric attendance system is in practice. CCTVs are installed in the campus area.

Yardsticks of IT conveniences including Wi-Fi

- There are 63 computers available in the institution with LAN and internet connection for teaching and non-teaching staff and students. Other than this one Laptop is accessible for faculty use.
- Four classrooms are well equipped with smart classand two multimedia rooms corroborated with LCD projector.
- Institute has internet broadband connection having

250-500mbps bandwidth.

- Wi-Fi connection plan is updated recurrently. Equipments for online teaching-learning are available in the institution including audio equipments, speakers, headphones and mouse are counted.

- The College website is enriched with regular updates with 10 GB Hosting Server from Sun Info system for Website and web pages designed.

- One OHP is available in the Educational Technology lab.

Mien of the IT amenities of college office

The College Office uses MS-office with the following modules:

1. Fees collection (Semester-wise),
2. Students Information Management System,
3. Online admission system
4. Admit Card Access
5. Library record
6. Online Feedback Module.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

63

File Description	Documents
Upload any additional information	View File
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS
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File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

28.29

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has policies and procedures for maintenance and utilization of infrastructure and facilities. The maintenance officer is responsible for general maintenance.

- Electrical equipments are switched off after use.
- Computers are password protected and are to be used only for academic purposes.
- Desktops and ACs are maintained regularly.
- Books and journals in the library are properly catalogued.

Policies entail payment of fine in case of loss and damage of books and membership cards, and for late return.

- Safety measures and important instructions pertaining to the use of equipment inside the laboratories and resource rooms are displayed.
- Fire extinguishers are placed on every floor of the college building.
- Maintenance of the garden includes weeding, watering, grass cutting, landscaping and beautification of the plants of the college.
- Sports equipments are purchased as per requirement.

Support Facilities:

- Cleanliness and sanitation of the entire premises is maintained by maintenance staff through sanitation staff.
- Dustbins are placed at various places to avoid littering and along with cleaning of the premises twice a day to maintain hygiene and cleanliness.

There is sanitary pads vending machine installed for the convenience of the students of the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

89

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

30

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

86

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

94

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

11	
File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File
5.2.2 - Number of students progressing to higher education during the year	
5.2.2.1 - Number of outgoing student progression to higher education	
20	
File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	View File
Details of student progression to higher education	View File
5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)	
5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year	
15	
File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities.

- Students' representation is an indispensable part of Academic and Administrative bodies and various committees of the institution including IQAC and Alumni Association of the college.

- The girls students' are selected from various classes to impart their best in cultural, academic and scholastic activities of the college.

- The Students of the college provides valuable informal feedback regarding curriculum, teaching learning and evaluation process including preparation of departmental news letters ,departmental wall magazines and college's annual magazine Twisha.

- The teaching staff of the college used to organize various enrichment programs to emblazon skills of the students.
- The Students Representative plays an important role in encouraging and motivating students to participate in NSS, co-curricular and yoga training Program .
- Senior students create awareness among junior students regarding the necessity of making the college a 'PlasticFree Zone' and stresses the importance of maintaining personal health, hygiene and cleanliness in and outside college.

The college is used to organize numbers of programs and activities in every academic session and for which students were trained to participate as anchors especially in annual function.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

120

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

A strong network of alumni acts as a catalyst to add value of the institution. Alumni serve as a significant part in helping the institution grow, building brand image, provide mentoring, internships and career opportunities to the existing students. For fulfilling the above purposes, the Alumni Association of the college "Anandita" plays a major role in bridging the gap between the college and alumni.

It has been responsible for keeping a complete database of alumni and creating good alumni relations by maintaining strong and robust communication channels. Our Alumni Association in association with the faculty members of the college offers a variety of services like conducting workshops; discuss entrepreneurship opportunities and participate in cultural fest.

Most of these services are offered free of charge to alumni members. It also provides a platform to the Alumni to contribute back to their Alma mater. Alumni Meets are organized where our Alumni shared their personal experiences and appraised the pivotal role of the institution in their success. The Alumni Association ensures that college continues to foster the relationship of eternal bond, create networks for meaningful, fruitful and fulfilled interactions with the Alumni.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of the college is "A Unique Combination of Indian Ethos and Modern Ways of Teaching to Make a Person Fit to Face Modern Day Challenges" and mission of the college is "To Offer Quality Education And Develop A New Generation of Teachers and Students Aspirants Equipped With The Best Knowledge, Skills and Human Values". The confluent approach of the Management, Principal and Faculty develops and implements the quality policy and plans in order to uphold the mission and vision of the college. The Governing Body of the college works in close collaboration with the Principal to regulate and maintain an amicable and scholastic environment required for this purpose. The Principal as the Head of the Institution along with the members of Teaching and NonTeaching staff implement the decisions and policies of the management. The principal conducts meeting with heads of departments and faculty members regularly to discuss and further implement important decisions regarding academic and co-curricular activities of the college. The institution strictly adheres to the Academic calendar to accomplish its objectives. All Faculty members under guidance of the Principal, actively participate in designing and implementing the strategic action plans, as well as maintain an eco-friendly green and clean college campus.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Every institution is known by its personality, thrust areas, quality of teaching that bears a distinct stamp. Our college believes in giving wholesome education to the girls' students. Outstanding characteristics of the institution that renowned it a most distinctive educational institution - Adequate well maintained infrastructure, highly qualified experienced teaching faculty, Freedom to participate in extracurricular activities, Transparency in administration along with well maintained campus. Decentralization imparts a significant impact on policy, planning and management. It is a means of

improving the efficiency of education system and the quality of educational scenario of the institution.

Case Study- Our Institution practices decentralization and participative management in a more vibrant manner. The managing committee and principal emblazon administrative responsibility in a very cohesive manner. Students are empowered to play an active role in co curricular and extracurricular activities and social services. The institution promotes a culture of participative management by involving the staff and students in various activities. The conduction of Inter Collegiate Quiz Competition of youth festival marked the triumph of success with the decentralization of management. The College core committee formulates common working procedures and keep track of co curricular and extracurricular activities in the College.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college augments significant steps in becoming a Green Campus through installation of Rooftop Solar PV System with limiting waste generation in all possible ways. The college is surrounded by a wide range of forest vegetation with lush green oxygen rich ambience.

The college has a well developed green-belt along with rainwater harvesting system. The campus is landscaped with trees, shrubs and herbs along with medicinal plants to encourage biodiversity and reduce pollution and enhance awareness for medicinal plants. An advanced integrated bio-composting structure has been constructed in which raw material generated on campus is collected and segregated, processed and pit-filled. Compost generated is utilized as green manure. No hazardous waste is generated.

We work with e-waste and paper waste firms to recycle electronic and paper waste. Vehicular movement is regulated and entry into campus is restricted. The college has banned single-use plastic to be a plastic free zone. The college is

enthusiastically participates in plantation program outside the college also.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organogram is a demonstration of the administrative structure of the college which provides an overview of the decentralized gathering of the college administration. Anand Vihar College for women is a proud progeny of Vanita Samaj, a leading educational institution of Bhopal. The governing body of the college consists of a Chairperson and members of the governing body in conjunction with the representative members of parent university formulate the academic, administrative and financial policies that are disseminated within the larger community of the college under the supervision of the college principal. The work responsibilities are divided between various departments, library and the office. The academic work is allocated to the faculty members and the responsibilities regarding the upkeep of the college infrastructure and other logistical requirements are allocated to the non-teaching staff. The functions of the Principal are supported by the faculty and the non-teaching staff. The college also ensures a quality teaching and learning environment. The library is headed by the Librarian who supervises its staff for maintenance. Library committee decides matters related to upgrading of academic resources and facilities. The Staff Council ensures coordination among various departments and the head of the institution. Various committees such as the Admission Committee, Timetable Committee, Library Committee and various other Committees formal in tandem for a smooth functioning of the college.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institute provides various welfare measures for teaching and nonteaching staff to keep them satisfied, engaged, secure and healthy. Some of the existing welfare measures in line with university guidelines are

- Casual and earn leave
- Medical Leave
- Maternity leave to eligible staff members
- Reimbursement of claim for attending conference, FDP, Workshop or professional training programme.
- Internet and free Wi-Fi facilities in campus

- Faculty development programs (FDP) for faculty members
- Skill development courses for teaching and non- teaching staff.
- Academic leave and duty leave
- Faculty members are encouraged for research and publications
- Separate parking for Staff.
- CCTVs and security guards ensure security of staff.
- Water coolers on each floor.
- Washrooms for staff on all the floors.
- Canteen facility.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

8

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

10

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Appraisal system for faculty is based on the Annual Performance Appraisal Report that they submit annually and it is verified by the heads of departments and Principal. It includes :-

1-Personal and Academic Information,

2-Teaching, Learning,

3-Evaluation Activities,

4-Co-Curricular, Extension and Professional Development Activities

5-Research and Academic Contributions,

6-Training Courses and Conference, Seminar, Workshop and Papers.

Appraisal System for non-teaching staff is also assessed. Once the assessment is complete then the APAR's of all the employees are observed and monitored by the College administration. Review meeting is organized at the end of every academic session on Admission, Teaching- Learning and Evaluation Process, students' attendance, Library and teacher's performance then necessary steps are taken for improvement.

The College collects online feedback from students on Teaching, Learning, curriculum and Evaluation Process at the end of every academic year for further improvement and implementation. Students' suggestion box is another mechanism to collect information about the level of satisfaction they get from the services provided by the staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism

for settling audit objections within a maximum of 200 words

Auditing is an important part of the functioning of Financial Management. The college conducts the Internal and statutory audits annually. The Internal Audit of the college is conducted by the office staff under supervision of the Principal for everyday's expenses of the college. The office staff audits cash register, daily receipts, cash vouchers, bank vouchers and journal. They verify the Students fee collection, Bank Reconciliation statements and purchase bills for equipments and printing materials. The college makes a transparent financial transaction through cash or NEFT. External audit is done by auditor appointed by the college at the end of every financial year and the audit report is prepared by the auditor and submitted to the college. The external audit team verifies all the financial documents related to the funds utilized by College. The objections raised are settled by the office in consultation with the Principal of the college. The annual statutory audit on the accounts of the college comprising of salary, fee collection and scholarship is conducted by the chartered accountant. The funds received through various programs are channelized constructively and the utilization certificate is submitted to the funding agency with audited statements of accounts.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

College raises its funds through fees from students. College has separate mechanism to ensure financial discipline. Each payment voucher is signed by concerning fellow, accounts officer and Principal. Office staff checks whether all funds received are utilized as per guidelines. External audit is done annually after completion of financial year. External auditor is appointed by parent society. External auditor checks 1. Purchase register and dead stock register 2. Receipts and payments External auditor checks whether proper procedure is followed for utilization of funds as well as whether expenditure is allowed under particular head and its limit. Queries raised by auditor are duly clarified and no queries remain pending till date. Purchasing Committee takes decision of purchase of capital equipments. Well defined procedure is followed for purchases. Committee reviews quotations given by vendors thoroughly and final decision is taken on the basis of comparative analysis. Every year budget is prepared taking into consideration requirements of each department, office and various committees. Budget is presented before parent society and approved by same. Utilization of budgeted amount is closely monitored. Special permission is required for non-budgeted expenditure.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for

institutionalizing the quality assurance strategies and processes

The college is still reputed for providing education to girls and the socially and economically deprived sections of society. Quality enhancement is a continuous process; the IQAC has become an integral part of Anand Vihar College for women and is working towards realizing the goals of quality enhancement and sustenance. The prime task of the IQAC is to develop a system for conscious, consistent and catalytic improvement in the performance of institution and also channelizing the efforts towards academic excellence. IQAC of the college is acting as a vehicle for ushering in quality by devising intervention strategies to remove deficiencies and enhance quality. In the pursuit to fulfill its aim, this year also IQAC has contributed significantly for institutionalizing the quality assurance strategies and processes. The college successfully conducted many certificate courses covering various contemporary skills among students along with several seminars, workshop and FDPs for teaching staff. The college has a tradition of allowing students to pay fees in installments in cases of financial difficulties. The greenery in the college campus continues to attract a number of species of birds. The office staff reuses papers printed on one side for their rough work or to print rough drafts of documents thus saving paper.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC reviews its teaching learning process, structures and methodologies. The IQAC regularly holds meetings to review the academic progress and administrative functioning. It encourages departments to initiate and promote the quality based learning and collaborative learning to pursue department to organize National and International webinar, conferences, workshop and skill enhancement programme along with expert lectures for the effective learning and academic enrichment. The objective of the academic audit is to identify faculty efforts that are required to improve the quality of teaching and learning. The Mentorship program continued to run in the session. Every

faculty member continues to mentor and guide a group of allotted students through the session. Teachers were appointed as class coordinators and mentors. These teachers were available 24 X 7 to help students of the class assigned to them in every way. WhatsApp groups of each class were made to share class links, notes, videos related to the syllabus and notices with students. Student learning motives encompass add-on courses, remedial classes and internship program for students. The college collects feedback forms from the stakeholders on the regular basis. In-depth analysis of the information followed by improvement steps are taken by IQAC team which in turn passed on to the respective department.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities**7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

Anand Vihar College is committed to the cause of gender equity. The academic efforts in the direction of gender parity are supplemented by scholastic and co-curricular activities that regularly hold discussions, talks, seminars and capacity-building programs in the college. In order to inculcate and promote gender sensitization, the college regularly organizes seminars, workshops and lectures on gender sensitization and women's health and hygiene related issues. We have enshrined ethical governance which strives to create avenues and opportunities for socio-economically backward students. The entire campus is differently-abled friendly with a host of features to support such students. It proactively engages in providing all necessary guidance and speedy grievance redressal to all the students. Keeping in mind the role education plays in the development of an equitable and just society that paves strengthen nation nation, the NSS Unit of Anand Vihar College organized health awareness camps, mask distribution drive, nukkad natak on gender sensitization, hemoglobin check up camps along with medicine distribution camps in slums areas near kukkut bhawan. Volunteers were encouraged to visit awareness camps in these areas to teach and conduct activities to promote gender equity.

File Description	Documents
Annual gender sensitization action plan	https://anandviharcollege.edu.in/aqar23-24/cr17/7.1.1.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The College is striving to limit waste generation in all possible ways, following the maxim of remove, reduce, reuse and recycle. The college generates different kinds of waste such as solid, paper and horticultural. However, all these are efficiently managed with the help of Municipal Corporation. The usage of single-use plastic is prohibited on campus. Biodegradable waste consisting of organic waste like leaves, trimmed grass waste and small branches of plants is collected and segregated at source, and then waste processing and compost-pit-filling is done. Compost generated from the first cycle is now being utilized as green manure.

The college utilizes rainwater to reduce the amount of potable water used, which further reduces the volume of wastewater to be conveyed and treated. No hazardous waste is generated by the college. For effective e-waste and paper-waste management, the college works with e-waste and paper-waste firms to recycle it. While facilities like the labs, library and canteen contribute to distinguishing the college as a primary institution. They also generate waste which needs thoughtful disposal. Waste constitutes paper, cardboard, plastics, garden leaves and biologically hazardous materials.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste

A. Any 4 or all of the above

water recycling Maintenance of water bodies and distribution system in the campus	
File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	View File
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1.Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping 	A. Any 4 or All of the above
File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	View File
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following <ol style="list-style-type: none"> 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities 	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college is an educational Institution we have demographic diversity as the students hail from different socio-economic backgrounds and come from diverse regions having their own language preferences. Diversity is also seen in the parent

stakeholders whose occupations range from farmers to businesspersons. With respect to the distinctiveness of every student, we try to ignite a feeling of 'camaraderie' among all the members of the institution by giving space to each and every stakeholder to participate, explore, enhance and attain their full potential, ultimately making the campus an equitable place. In order to address this language diversity we have strong communicative atmosphere to familiarize students with academic excellence. Peer platforms and informal support groups are created to provide an inclusive space for students. Teacher Mentors are assigned to the students so that help can be provided and special attention can be given to every student. This ensures that no student suffers due to dearth of attention. Differences arising out of diversity were addressed through national and International Conference and Symposium on Quality Education for Students of the college. Interactive webinars on students' issue were conducted addressing all the contemporary issues. Resource persons from diverse strata have addressed these webinars, emphasizing the institutional efforts at inclusion.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The vision and mission of the College encourages its stakeholders to become good citizens. National festivals, Unity Day and Constitution Day are enthusiastically celebrated with activities engendering enthusiasm and national pride. Talks on rights and duties of citizens as voters are held. The preamble to the constitution is read and repeated in the National programs. Swachhata related activities engender feeling of responsibility and habit towards cleanliness. Vigilance week celebrations with essay and debate competitions stimulate students to combat, fight and tackle corruption. Responsibility as citizens is also inculcated in students through various extension activities, especially through NSS unit, where

students participate in philanthropic activities for the community. To promote a sustainable environment, Swachh Bharat campaigns and tree plantation drives are also organized. As part of the campaigns, environmentally safe practices such as plastic ban, water conservation and waste segregation, making society greener, cleanliness along with anti-pollution campaigns are encouraged. The college cherishes the sovereign and democratic values of our nation by celebrating Independence Day and the Republic Day annually.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	https://anandviharcollege.edu.in/aqar23-24/cr17/7.1.9.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Anand Vihar College regularly celebrates national and international commemorative days. During the year 2021, several such days were held via webinars, workshops, lectures and fests. Ranging from events on International Yoga Day and International Women's day to informative lectures on themes in various subjects and languages, the college has been at the forefront in both marking important days and making everyday life special for its community members.

Apart from college-organized events like Republic Day and Independence Day celebrations, the departments and various societies contribute in their own capacity via their annual festivals along with attracting students to exciting itineraries from within and outside college. The college also celebrates national and international commemorative days such as World Health Day, Constitution day, Hindi Diwas, World AIDS day and Women's Day to create awareness among students. Environment Day is observed every year to maintain a green campus by planting of saplings, slogan writing and quiz competitions.

The NSS unit of the college organized various activities on important days like blood donation drive on Blood donation day. College also has a strong network of glorious alumni and held its Alumni Meet. Events to be held are meticulously publicized on the college's social media.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title of the Practice- Clean and Green Campus

Title of the Practice -Learning with practical approach

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	https://anandviharcollege.edu.in/aqar23-24/cr17/7.2.1.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Excellent student support facilities with good infrastructure moving towards the quest for excellence. The college is founded and managed by an association of learned ladies for social cause. The college is purely a self financed institute to provide a suitable platform for empowerment of girls and impart exposure to various kinds of activities to prepare them for challenges of life.

- The college management offers scholarship to three students of professional course on the basis of means and merit.
- The college management imparts scholarship to deprived girls students to accomplish their course.
- The college management proffers scholarship to the students of the college for their area of excellence.
- The college management awarded cash prizes and trophies to the laurels of students.
- The fee structure of the college is minimal as compare to other self financed institutions to prepare empowered girls' students.
- The college provide fee installment facility to the students so their families are not burdened.
- From the date of establishment, to till the date, the college has successfully achieved its excellence in infrastructure and student support facilities. This conspicuously shows that our college has reached certain distinctiveness from other higher

educational institutions.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The following is the plan of action for the next academic year.

- Priority will be given to fill the remaining faculty vacant posts through recruitment.
- New courses will be introduced.
- Transparency in all the fields particularly, decision making, examination systems, and communication be strengthened.
- The green cover and clean energy of the college would be increased by planting and maintaining saplings.
- To maintain and spread harmony, Gender equity, Institutional Social Responsibility, especially community engagement, and environmental social responsibility will conduct more conferences, seminars, workshop, and training for all the students.
- Special care is to be taken in the field of climate change and environmental sustainability.
- Measures will be taken to enhance the teaching-learning environment by facilitating ICTbased systems.
- To increase and promote digital Content in the form of Video Lectures, Animated videos in connection with natural hazards and E-Notes.
- E-notes for all the courses are to be prepared by the teacher concerned and will be available on the website.