



# Anand Vihar College For Women

(Affiliated to Barkatullah University)

**NAAC Accredited B+**

TULSI NAGAR BHOPAL-462003, Ph. No. 2761133, 2765294

E-mail: anand.vihar@yahoo.co.in

No. 035 /AVCW/2021

Date : 07.01.2021

First meeting of the IQAC of Anand Vihar College for Women will be held on 23<sup>rd</sup> January 2021 at 04:00 p.m. on Google meet. All members are cordially invited to attend. Agenda is enclosed here with.

**Dr. (Mrs.) Madhu Mishra**  
Chairperson of the Committee  
and Principal

No. /AVCW / 2021

Copy to- All members, with the request to attend the meeting.

1. Mrs. Archana Bagchi
2. Mrs. Shashi Sinha
3. Dr. Sharad Kumar
4. Dr. Subhodh Saxena
5. Dr. (Mrs.) Madhu Mishra
6. Dr. (Mrs.) Anupama Pandey
7. Dr. (Mrs.) Shalini Mishra
8. Mrs. Ritu Sawlani
9. Dr. (Mrs.) Varsha Saraswat
10. Dr. (Mrs.) Verlaxmi Indrakanti
11. Dr. (Mrs.) Priya Boradkar
12. Dr. (Mrs.) Sandhya Gupta
13. Mr. Sanjay Agarwal
14. Mr. Arun Gupta
15. Ms. Vaishali Vyas
16. Ms. Priyanka Dubey
17. Mrs. Pramila Pandey
18. Mrs. Pooja Bhatia
19. Ms. Nancy Narware
20. Ms. Jyoti Kapoor

Date: 07.01.2021

PRINCIPAL

ANAND VIHAR COLLEGE FOR WOMEN

BHOPAL

Chairperson, AVCW and Mgt.  
Member of the Committee

Secretary, AVCW and Mgt.  
Member of the Committee  
Retd. Professor RIE and  
Nominee from local society  
Asstt. Prof. SCERT and  
Nominee from local society  
Chairperson of the Committee  
and Principal  
Senior administrative officer  
Senior administrative officer  
Senior administrative officer  
Teacher Representative  
Teacher Representative  
Teacher Representative  
Co-ordinator  
Stakeholders  
Stakeholders  
Alumni  
Alumni  
Alumni  
Alumni  
Student Representative  
Student Representative



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No. /AVCW/2021

Date : 07.01.2021

First meeting of the IQAC of Anand Vihar College for Women will be held on 23<sup>rd</sup> January 2021 at 04:00 p.m. on Google Meet.

## Agenda Points of the Meeting are as under: -

1. To discuss the annual teaching plan and complete the syllabus and conduct internal examination.
2. Discussion on upgradation of IT facilities for quality and smooth functioning.
3. Discussion on online feedback collection, feedback analysis and action taken on feedback.
4. Plan to organise webinars, E-conferences & workshops.
5. Discussion regarding NAAC revised framework.

  
IQAC Co-ordinator  
Anand Vihar College for Women  
Bhopal

  
PRINCIPAL  
ANAND VIHAR COLLEGE FOR WOMEN  
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TULSI NAGAR BHOPAL-462003, Ph. No. 2761133, 2765294

E-mail: anand.vihar@yahoo.co.in

No. 036 /AVCW/2021

Date : 14.01.2021

## Minutes of the Meeting of IQAC held on 23<sup>rd</sup> January, 2021 at 04:00 p.m.

### Meeting was attended by :


1. Mrs. Archana Bagchi (Chairperson, AVCW and Mgt. Members of the Committee)
2. Mrs. Shashi Sinha (Secretary, AVCW and Mgt. Members of the Committee)
3. Dr. Sharad Kumar (REtd. Professor RIE and Nominee from Local Society)
4. Dr. Subhodh Saxena (Asstt. Prof. SCERT and Nominee from Local Society)
5. Dr. (Mrs.) Madhu Mishra (Chairperson of the committee and Principal)
6. Dr. (Mrs.) Anupama Pandey (Senior Administrative Officer)
7. Dr. (Mrs.) Shalini Mishra (Senior Administrative Officer)
8. Mrs. Ritu Sawlani (Senior Administrative Officer)
9. Dr. (Mrs.) Varsha Saraswat (Teacher Representative)
10. Dr. (Mrs.) Verlaxmi Indrakanti (Teacher Representative)
11. Dr. (Mrs.) Priya Boradkar (Teacher Representative)
12. Dr. (Mrs.) Sandhya Gupta (Co-ordinator)
13. Mr. Sanjay Agarwal (Stakeholders)
14. Mr. Arun Gupta (Stakeholders)
15. Ms. Vaishali Vyas (Alumni)
16. Ms. Priyanka Dubey (Alumni)
17. Mrs. Pramila Pandey (Alumni)
18. Mrs. Pooja Bhatia (Alumni)
19. Ms. Nancy Narware (Student Representative)
20. Ms. Jyoti Kapoor (Students Representative)

### Proceedings are as follows :

1. It has been decided to prepare department wise annual teaching plan & suggested to conduct Internal examination online to handle pandemic situation.
2. It was decided to upgrade the IT tools and facilities i.e. WiFi and Internet speed etc.
3. It was decided to send online feedback and collect and Analyse it and ask to take proper action on them.

4. Plan to organise webinars, E-conferences and workshops.
5. Discussion was made regarding NAAC revised framework and decided to organise staff orientation for the same.

  
**IQAC Co-ordinator**  
Anand Vihar College for Women  
Bhopal

  
**PRINCIPAL**  
**ANAND VIHAR COLLEGE FOR WOMEN**  
**BHOPAL**



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E-mail: anand.vihar@yahoo.co.in

No. 034 /AVCW/2021

Date : 24.03.2021

Second meeting of the IQAC of Anand Vihar College for Women will be held on 10<sup>th</sup> April 2021 at 04:00 p.m. on Google meet. All members are cordially invited to attend. Agenda is enclosed here with.

**Dr. (Mrs.) Madhu Mishra**  
**Chairperson of the Committee**

**and Principal**  
PRINCIPAL

ANAND VIHAR COLLEGE FOR WOMEN  
BHOPAL  
Date: 24.03.2021

No. /AVCW / 2021

Copy to- All members, with the request to attend the meeting.

- |                                    |                                                       |
|------------------------------------|-------------------------------------------------------|
| 1. Mrs. Archana Bagchi             | Chairperson, AVCW and Mgt.<br>Member of the Committee |
| 2. Mrs. Shashi Sinha               | Secretary, AVCW and Mgt.<br>Member of the Committee   |
| 3. Dr. Sharad Kumar                | Retd. Professor RIE and<br>Nominee from local society |
| 4. Dr. Subhodh Saxena              | Asstt. Prof. SCERT and<br>Nominee from local society  |
| 5. Dr. (Mrs.) Madhu Mishra         | Chairperson of the Committee<br>and Principal         |
| 6. Dr. (Mrs.) Anupama Pandey       | Senior administrative officer                         |
| 7. Dr. (Mrs.) Shalini Mishra       | Senior administrative officer                         |
| 8. Mrs. Ritu Sawlani               | Senior administrative officer                         |
| 9. Dr. (Mrs.) Varsha Saraswat      | Teacher Representative                                |
| 10. Dr. (Mrs.) Verlaxmi Indrakanti | Teacher Representative                                |
| 11. Dr. (Mrs.) Priya Boradkar      | Teacher Representative                                |
| 12. Dr. (Mrs.) Sandhya Gupta       | Co-ordinator                                          |
| 13. Mr. Sanjay Agarwal             | Stakeholders                                          |
| 14. Mr. Arun Gupta                 | Stakeholders                                          |
| 15. Ms. Vaishali Vyas              | Alumni                                                |
| 16. Ms. Priyanka Dubey             | Alumni                                                |
| 17. Mrs. Pramila Pandey            | Alumni                                                |
| 18. Mrs. Pooja Bhatia              | Alumni                                                |
| 19. Ms. Nancy Narware              | Student Representative                                |
| 20. Ms. Jyoti Kapoor               | Student Representative                                |



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No. /AVCW/2021


Date : 24.03.2021

**Second meeting of the IQAC of Anand Vihar College for Women will be held on 10<sup>th</sup> April 2021 at 03:00 p.m. on Google Meet.**

## Agenda Points of the Meeting are as under: -

1. To conduct seminar on IPR.
2. To undertake Academic and Administrative Audit and Green, Environment and Energy Audit.
3. To organise professional Development training for teaching and non-teaching staff.
4. To organise alumni meet.
5. Discussion regarding on preparation and submission of AQAR.

  
IQAC Co-ordinator  
Anand Vihar College for Women  
Bhopal

  
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E-mail: anand.vihar@yahoo.co.in

No. 038 /AVCW/2021

Date : 17.04.2021

## Minutes of the Meeting of IQAC held on 10<sup>th</sup> April, 2021 at 04:00 p.m.

### Meeting was attended by :


1. Mrs. Archana Bagchi (Chairperson, AVCW and Mgt. Members of the Committee)
2. Mrs. Shashi Sinha (Secretary, AVCW and Mgt. Members of the Committee)
3. Dr. Sharad Kumar (Retd. Professor RIE and Nominee from Local Society)
4. Dr. Subhodh Saxena (Asstt. Prof. SCERT and Nominee from Local Society)
5. Dr. (Mrs.) Madhu Mishra (Chairperson of the committee and Principal)
6. Dr. (Mrs.) Anupama Pandey (Senior Administrative Officer)
7. Dr. (Mrs.) Shalini Mishra (Senior Administrative Officer)
8. Mrs. Ritu Sawlani (Senior Administrative Officer)
9. Dr. (Mrs.) Varsha Saraswat (Teacher Representative)
10. Dr. (Mrs.) Verlaxmi Indrakanti (Teacher Representative)
11. Dr. (Mrs.) Priya Boradkar (Teacher Representative)
12. Dr. (Mrs.) Sandhya Gupta (Co-ordinator)
13. Mr. Sanjay Agarwal (Stakeholders)
14. Mr. Arun Gupta (Stakeholders)
15. Ms. Vaishali Vyas (Alumni)
16. Ms. Priyanka Dubey (Alumni)
17. Mrs. Pramila Pandey (Alumni)
18. Mrs. Pooja Bhatia (Alumni)
19. Ms. Nancy Narware (Student Representative)
20. Ms. Jyoti Kapoor (Students Representative)

### Proceedings are as follows :

1. It was decided to organise the seminar or workshop on IPR and industry academia innovation.
2. Decided to undertake Academic and Administration Audit, Green and Environment audit and Energy audit by the Internal committee.
3. It was decided to organise professional development Programme for teaching and non-teaching staff.

4. It was decided to organize Alumni meet and get the Alumni registered.
5. Discussion was made on AQAR and decided to prepare AQAR according to latest format.

  
**IQAC Co-ordinator**  
Anand Vihar College for Women  
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E-mail: anand.vihar@yahoo.co.in

No. 039 /AVCW/2021

Date : 26.06.2021

Third meeting of the IQAC of Anand Vihar College for Women will be held on 29<sup>th</sup> June 2021 at 03:30 p.m. on Google meet. All members are cordially invited to attend. Agenda is enclosed here with.

**Dr. (Mrs.) Madhu Mishra**  
**Chairperson of the Committee**  
**and Principal**

No. /AVCW / 2021

PRINCIPAL  
ANAND VIHAR COLLEGE FOR WOMEN  
BHOPAL  
Date: 26.06.2021

Copy to- All members, with the request to attend the meeting.

- |                                    |                                                       |
|------------------------------------|-------------------------------------------------------|
| 1. Mrs. Archana Bagchi             | Chairperson, AVCW and Mgt.<br>Member of the Committee |
| 2. Mrs. Shashi Sinha               | Secretary, AVCW and Mgt.<br>Member of the Committee   |
| 3. Dr. Sharad Kumar                | Retd. Professor RIE and<br>Nominee from local society |
| 4. Dr. Subhodh Saxena              | Asstt. Prof. SCERT and<br>Nominee from local society  |
| 5. Dr. (Mrs.) Madhu Mishra         | Chairperson of the Committee<br>and Principal         |
| 6. Dr. (Mrs.) Anupama Pandey       | Senior administrative officer                         |
| 7. Dr. (Mrs.) Shalini Mishra       | Senior administrative officer                         |
| 8. Mrs. Ritu Sawlani               | Senior administrative officer                         |
| 9. Dr. (Mrs.) Varsha Saraswat      | Teacher Representative                                |
| 10. Dr. (Mrs.) Verlaxmi Indrakanti | Teacher Representative                                |
| 11. Dr. (Mrs.) Priya Boradkar      | Teacher Representative                                |
| 12. Dr. (Mrs.) Sandhya Gupta       | Co-ordinator                                          |
| 13. Mr. Sanjay Agarwal             | Stakeholders                                          |
| 14. Mr. Arun Gupta                 | Stakeholders                                          |
| 15. Ms. Vaishali Vyas              | Alumni                                                |
| 16. Ms. Priyanka Dubey             | Alumni                                                |
| 17. Mrs. Pramila Pandey            | Alumni                                                |
| 18. Mrs. Pooja Bhatia              | Alumni                                                |
| 19. Ms. Nancy Narware              | Student Representative                                |
| 20. Ms. Jyoti Kapoor               | Student Representative                                |



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No. /AVCW/2021

Date : 26.06.2021

Third meeting of the IQAC of Anand Vihar College for Women will be held on 29<sup>th</sup> June 2021 at 03:30 p.m. on Google Meet.

## Agenda Points of the Meeting are as under: -

1. To update college website.
2. To upgrade the Internet speed.
3. To outline curriculum planning and implementation strategies of next academic year.
4. To undertake plantation drive and maintain medicinal plants corner.
5. To conduct online extracurricular activities through NSS and Red Ribbon Club.

  
IQAC Co-ordinator  
Anand Vihar College for Women  
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E-mail: anand.vihar@yahoo.co.in

No. 040/AVCW/2021

Date :03.07.2021

## Minutes of the Meeting of Governing Body Meeting (Session 2020-21) held on 29<sup>th</sup> June, 2021 at 03:30 p.m.


### Meeting was attended by :


1. Mrs. Archana Bagchi (Chairperson, AVCW and Mgt. Members of the Committee)
2. Mrs. Shashi Sinha (Secretary, AVCW and Mgt. Members of the Committee)
3. Dr. Sharad Kumar (Retd. Professor RIE and Nominee from Local Society)
4. Dr. Subhodh Saxena (Asstt. Prof. SCERT and Nominee from Local Society)
5. Dr. (Mrs.) Madhu Mishra (Chairperson of the committee and Principal)
6. Dr. (Mrs.) Anupama Pandey (Senior Administrative Officer)
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9. Dr. (Mrs.) Varsha Saraswat (Teacher Representative)
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17. Mrs. Pramila Pandey (Alumni)
18. Mrs. Pooja Bhatia (Alumni)
19. Ms. Nancy Narware (Student Representative)
20. Ms. Jyoti Kapoor (Students Representative)

### Proceedings are as follows :

1. All members decided to update college website and upload the necessary documents required for NAAC.
2. It was decided to upgrade the internet speed for the smooth functioning.
3. Discussion took place on planning and strategies of teaching and learning for next session i.e. 2021-22.

4. It was decided to conduct plantation drive for environmental consciousness and to maintain the medicinal plants corner of the college.
5. It was decided to conduct all the possible activities of the college online for the benefit of the students under the agies of NSS, Red Ribbon, ECO/ Nature Club and Cultural and Literary committee.

  
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